International
Association
of Controllers

Internationaler Controller Verein

Controlling – Zukunft gestalten

International Association of Controllers

The Work Groups of the ICV

A manual with detailed support for the online editing

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What is this manual about? (1/3)

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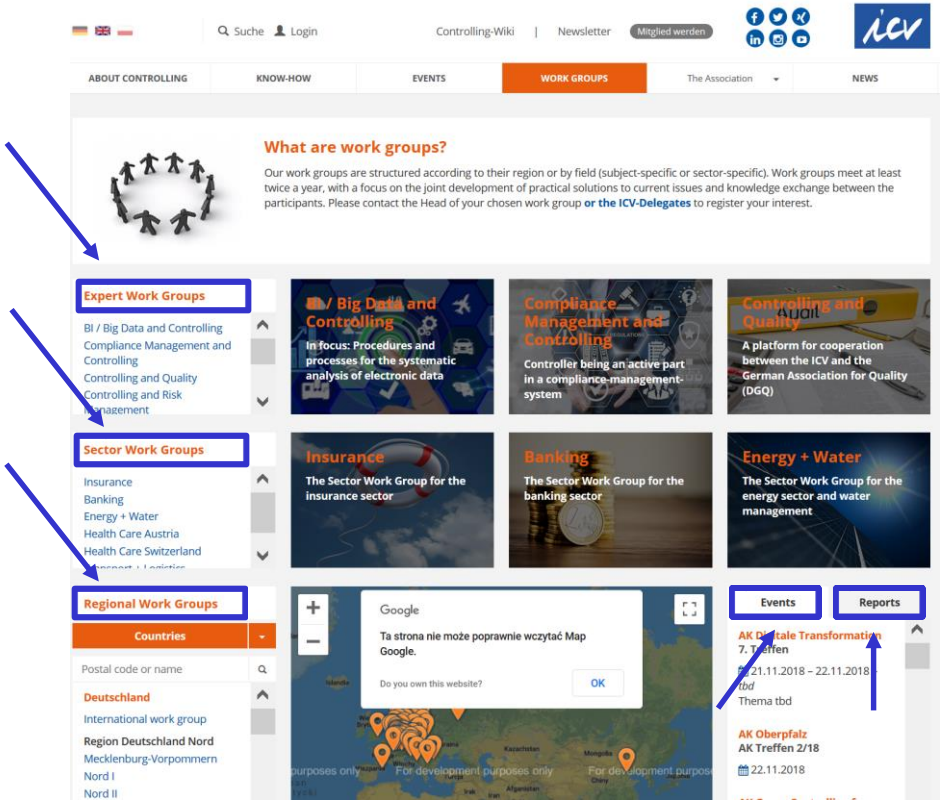
On the website of the ICV, we have our own area for the important basis of our Association - the work groups (for the sake of simplicity in this handbook in addition to the regional work groups this term includes also the expert and sector work groups)!



The "Work Groups" section of our ICV website icv-controlling.com lists all current ICV work groups. Alternatively, the direct path works: https://www.icv-controlling.com/en/work-groups.html

Via this overview page, the visitor can access the individual page that each ICV work group receives from the web editor.

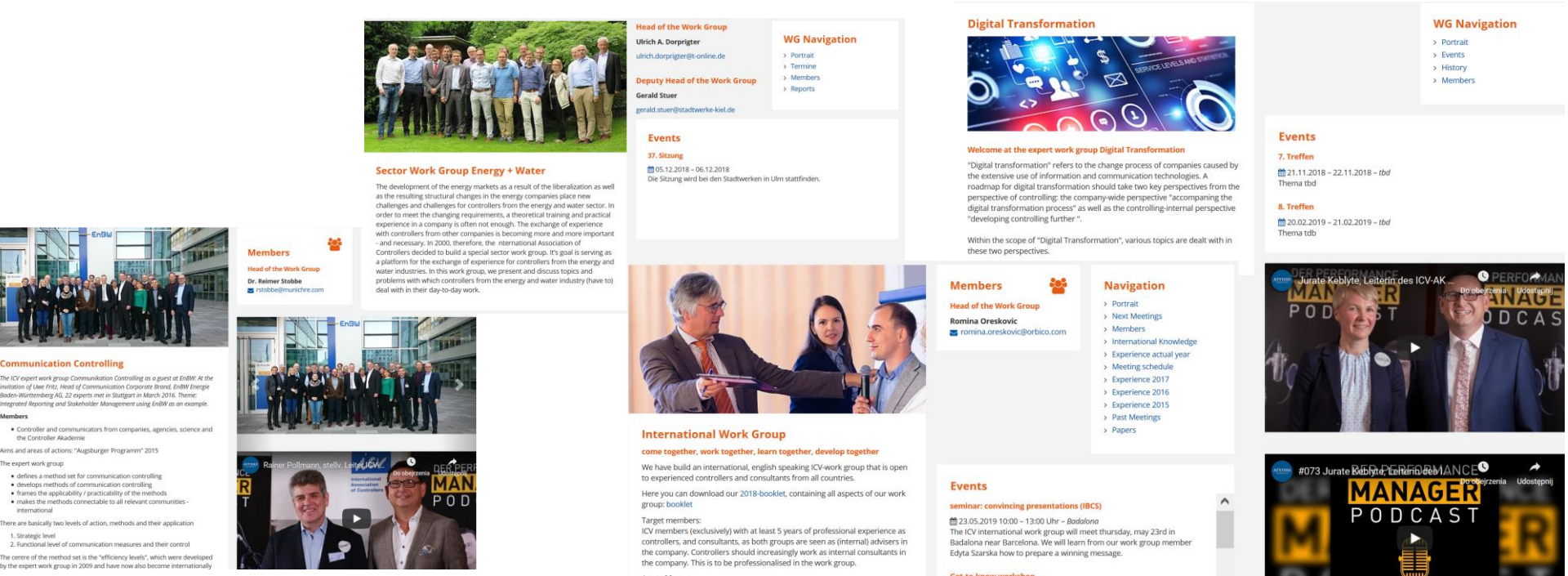
On this overview page, all events and reports that you post on your work group page are also displayed. This information is an important foundation for the ICV PR Team, including: to create the events calendar for the Controller Magazin. If the dates of your work group are not found here, they will not appear in the Controller Magazin.

What is this manual about? (2/3)

The basic structure and the basic elements such as font and colors of a work group page are the same for all work groups. The corporate design guidelines of the ICV are authoritative here.

The first framework is created by the web editor for each new work group. **What's on your own work group pages and then any texts, images, information, files, links, etc. – it's your decision - and you or a person who you select can change directly there by yourself!**

We want to show you with this manual how you do that and what options you have.



What is this manual about? (3/3)

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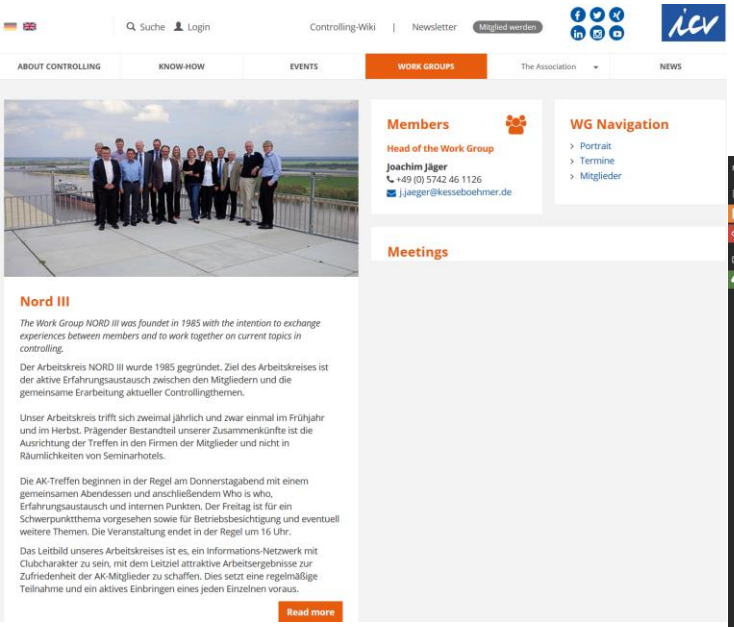
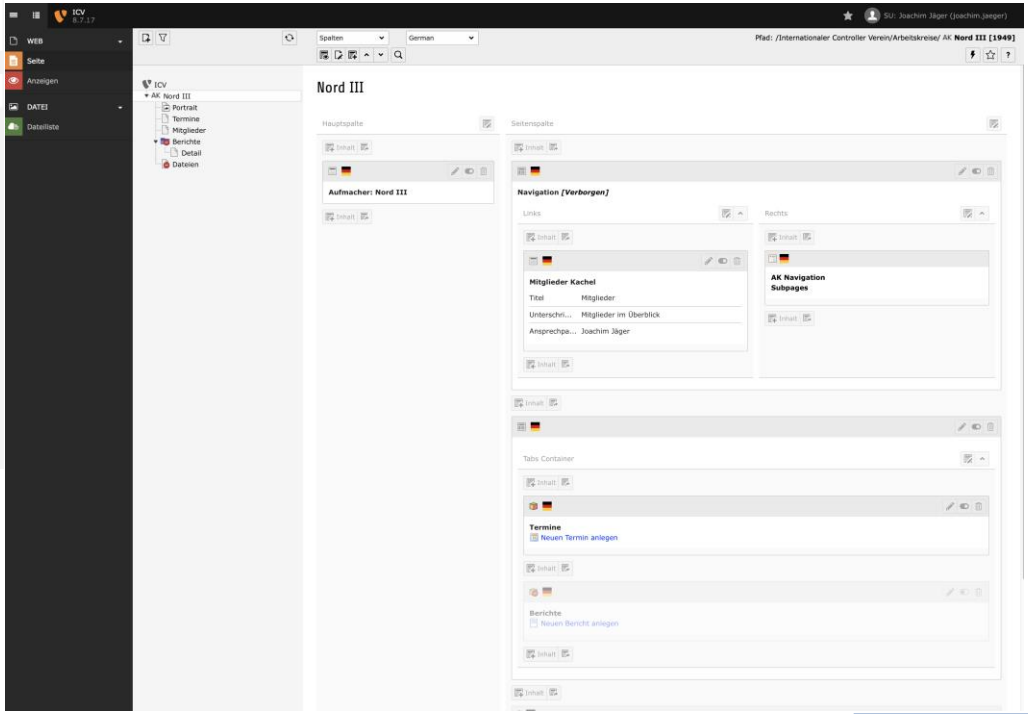
What you see as a visitor on the Internet on your work group page ("frontend") and what you see as an editor of your work group page after login ("backend"), you can see here. Your pages are edited in CMS (Content Management System) Typo3.



And this is how the visitor sees your work group page, here Nord III, on the Internet.

This is how the page in the CMS Typo3 looks like. You access it as an editor of your work group page to set content.

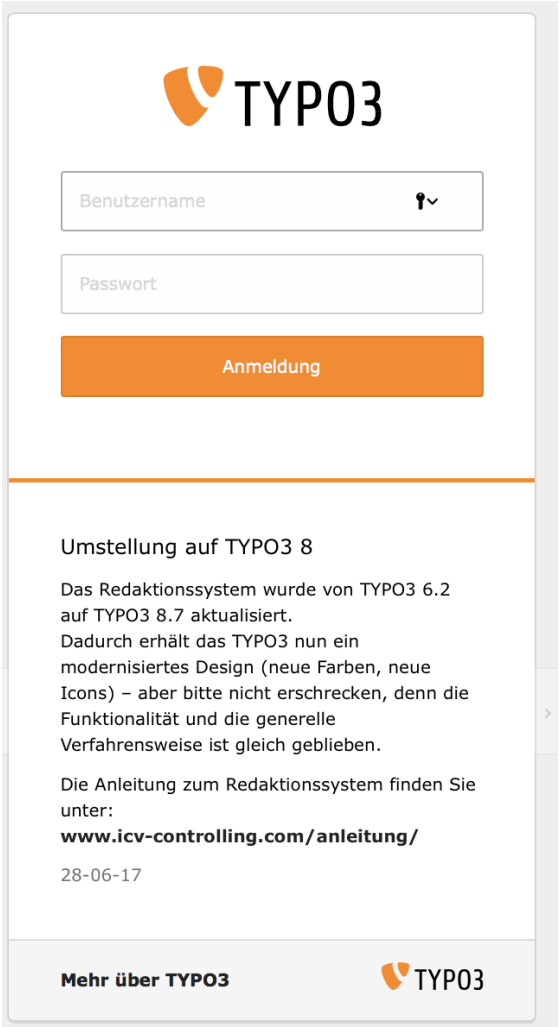


Login (1/2)

https://www.icv-controlling.com/typo3/

On this login page you can see

a) the login fields (username, password)
b) a link to the video tutorials (available in German and English). They are basically still correct, but already several years old and therefore not up to date, in particular optically.
c) This manual is also stored there for you via a link.



Login (2/2)

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https://www.icv-controlling.com/typo3/

Username: first name.last name
Password: You can get your personal password from the web editor at web@icv-controlling.com. Also, ask questions about the website and Facebook at this address!
Please use only your own login data - please do not share your personal password with others (no password sharing). If several people want to maintain the pages, we will gladly create multiple user accounts.

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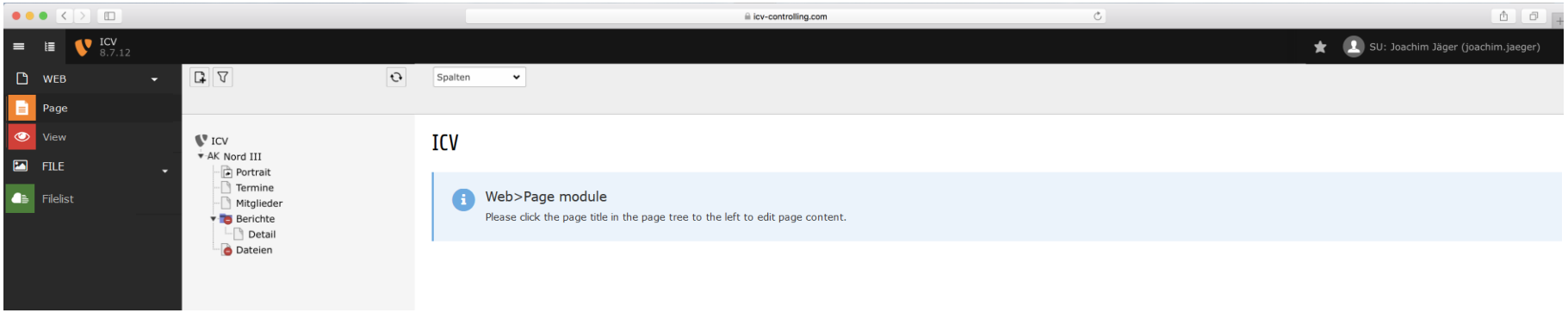

You can see this after logging in. At the top right, next to the star, you will see your name after login. For demo purposes we use the user account of the WG Nord III Manager, Joachim Jäger. Of course, you will only see the work groups assigned to you after your login. However, each work group is basically structured identically in terms of content. Customizations (additional pages, additional content) are of course always possible, feasible and quite desired. Keep your visitors and thus potential WG members up to date in the best possible way, in your words and pictures, make them want to participate in your work group.

Structure (1/1)

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The editing interface for your work group page is devided into 3 columns.

Column 1: Here you choose what you want to do

- Edit page or
- View page (as it is seen online)
- Edit file list (upload files or pictures, etc.)

Column 2: Here you can see all pages and sections of your work group page

Column 3: In this largest area, you can see the result of your selection combination of column 1 and column 2. There are here, for example, the content fields that you can edit.

The editing options are basically divided into 3 sections / columns. Depending on the selection in column 1 and / or column 2, another content appears in the right, large field (column 3).

Uploading files / images (1/5)

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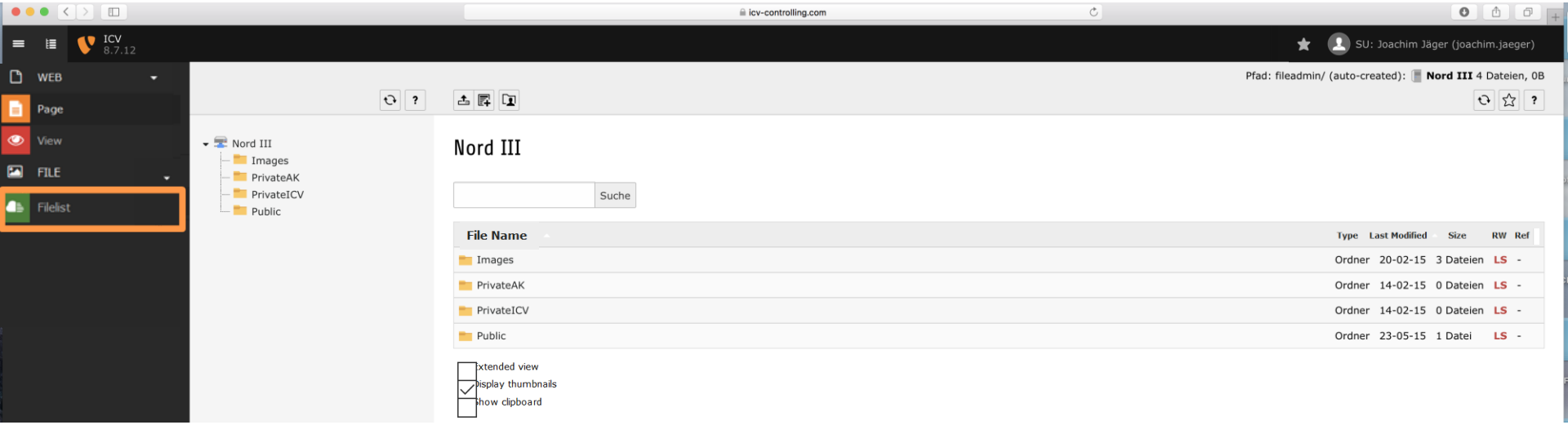
If you want to refresh your page and upload new files or images, upload them before you work on the page itself. Simply click on "Filelist" in column 1. You will immediately get the following view without another click:



In column 2 or identically in column 3 you will see 4 subfolders:
Images: Here you can set **pictures** that anyone can see who is on the website (**public!**).
PrivateWG: Here you set up documents / pictures that are **only for the members of your work group**.
PrivateICV: Here you can set up documents / pictures that **all ICV members** are allowed to see.
Public: Here you can set up **documents** that anyone can see who is on the website (**public!**).

Uploading files / images (2/5)

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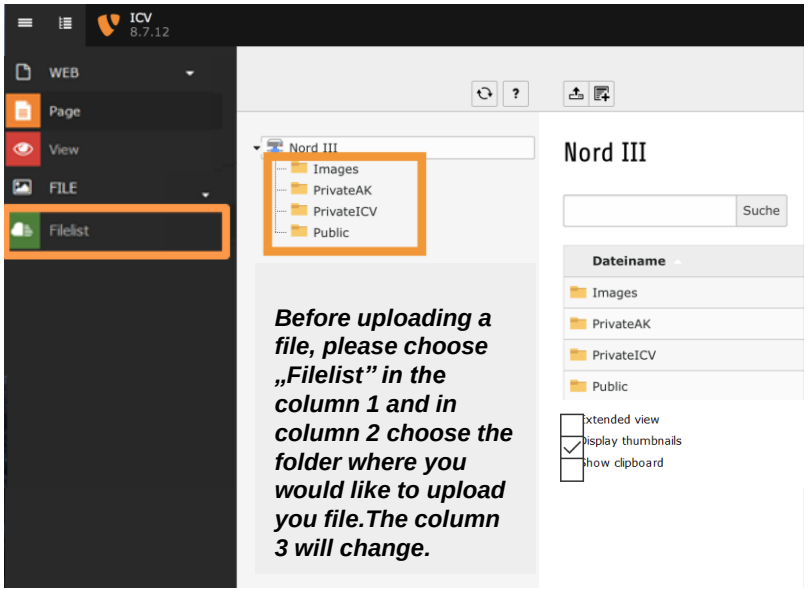
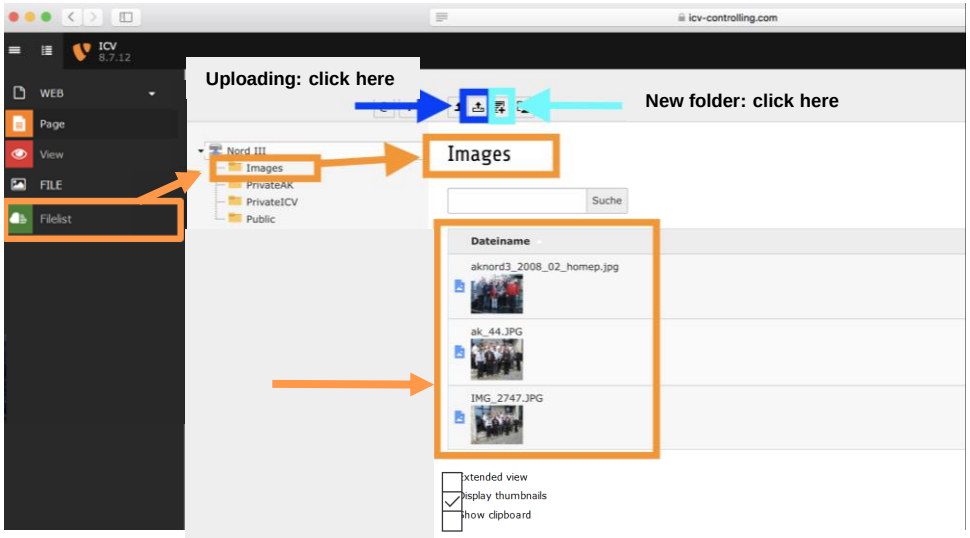
1.



2.



Uploading files / images (3/5)

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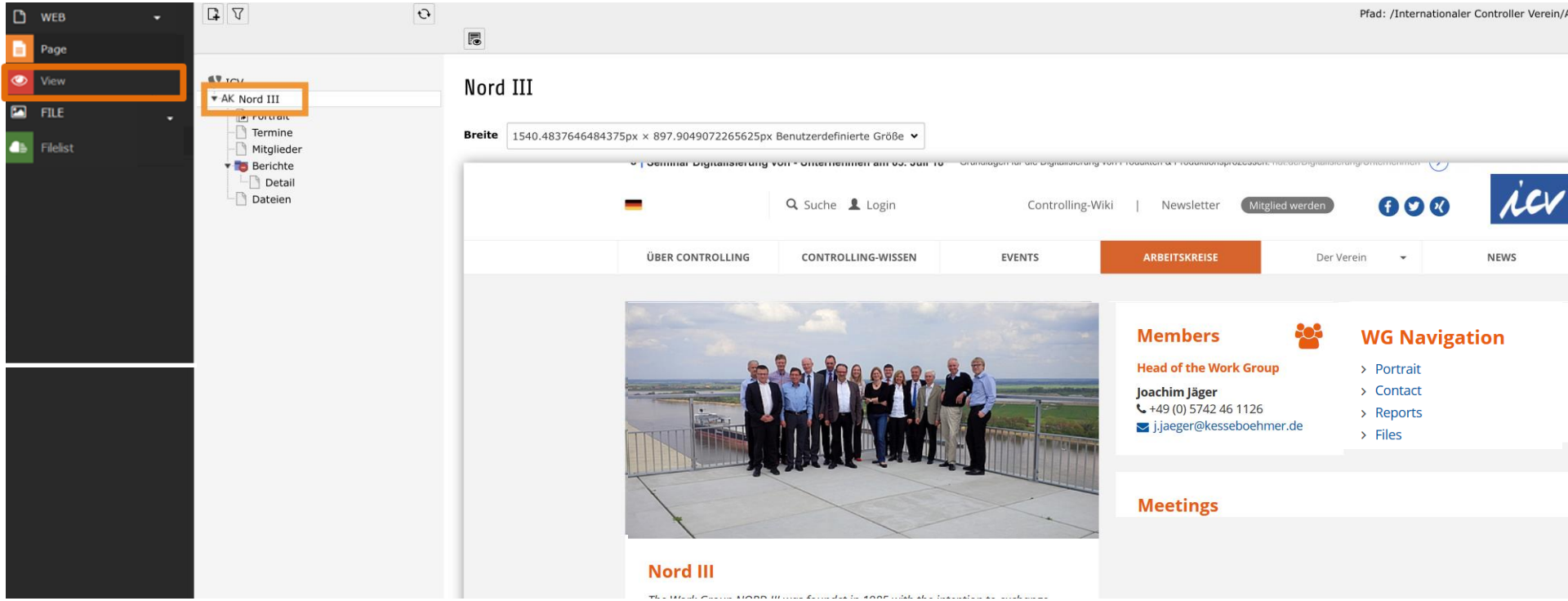
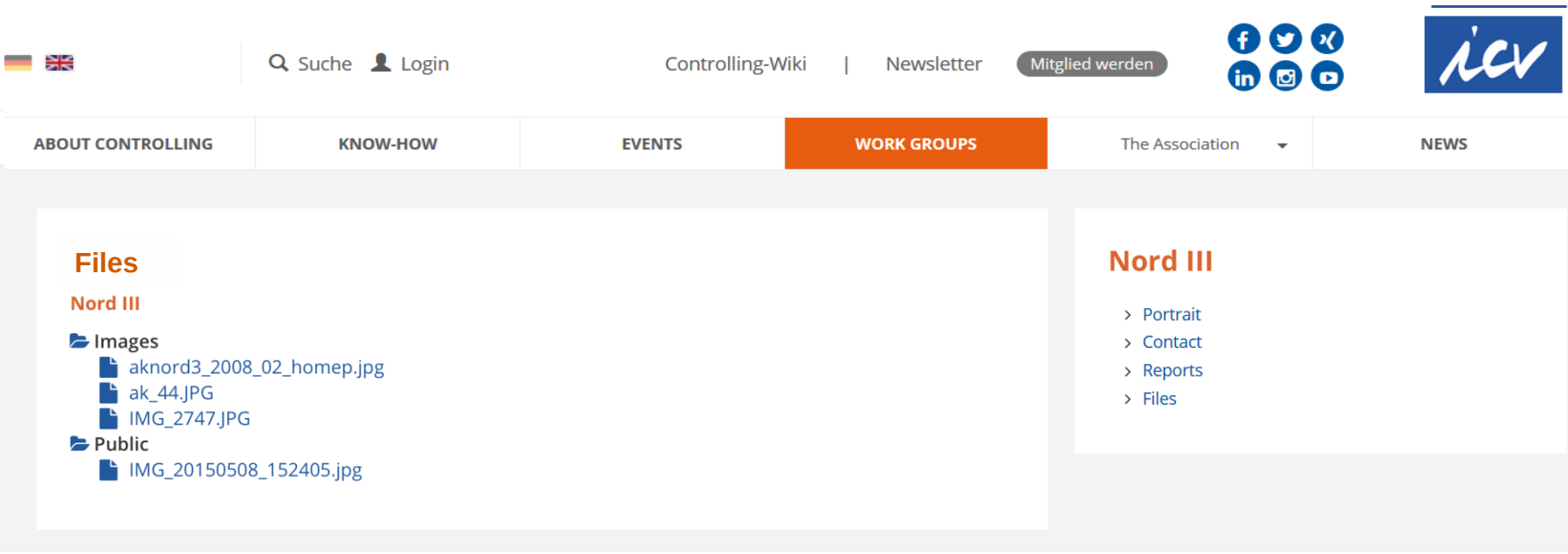
If you have set files in the file list on your work group page, they can already be viewed / retrieved without further integration on your pages. However, only by the user group to whom you have granted this right by placing it in the various file folders.

The files of your work group are visible to the Internet visitors via the page „files".



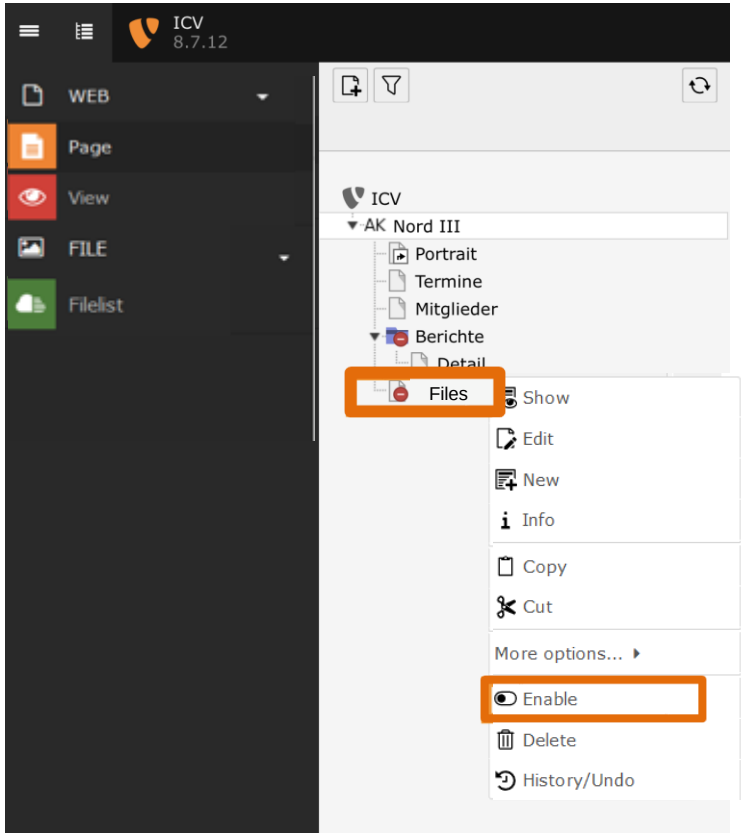
Uploading files / images (4/5)

If an Internet visitor, who is neither an ICV member nor a member of the work group, calls up the files page of a work group, only the public folders "Images" and "Public" are displayed. If they click on the folder icons, the contents open, the files and / or pictures can be downloaded.
If the WG has set files and / or pictures in the folder "PrivateWG" or "PrivateICV" and a (registered and logged in) member of the work group or the ICV calls up the file page, they can see an additional folder with contents.
Here is what the "general" visitor of the Internet gets to see while calling WG Nord III „files" page:



Uploading files / images (5/5)

Important: The option to make files accessible directly by uploading them to different folders in different user groups only works if you activate the "Files" page. By default, it is disabled, indicated by the red sign next to the name of the page. To release the page, please open the submenu with a right-click on the name, in which e.g option "activate" can be found. Select this option. The page is now unlocked and visible online - also in the navigation.



If you want to make the files directly accessible to your visitors, you must activate the files page in the 2nd column. To do this, click right and select "activate". If it is activated, the option "deactivate" appears on the click right.

The authorization concept (1/3)

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How does "the system" actually know who is an ICV member and / or who is a member of my work group?

Important to know: There are 2 different logins. One for you as a work group leader or as an editor of the work group pages. For this you will receive instructions here. The login is only available from the web editor.

The second login is for the website itself, i.e. for the areas that are visible "frontend" online at www.icv-controlling.com for anyone on the Internet worldwide. This login allows the visitor of our website to see protected areas that remain encrypted without login. Prerequisite is the membership at the ICV. When registering as a user on our website, you must therefore enter the ICV membership number once.

You can see how it looks like on the following page.

The authorization concept (2/3)

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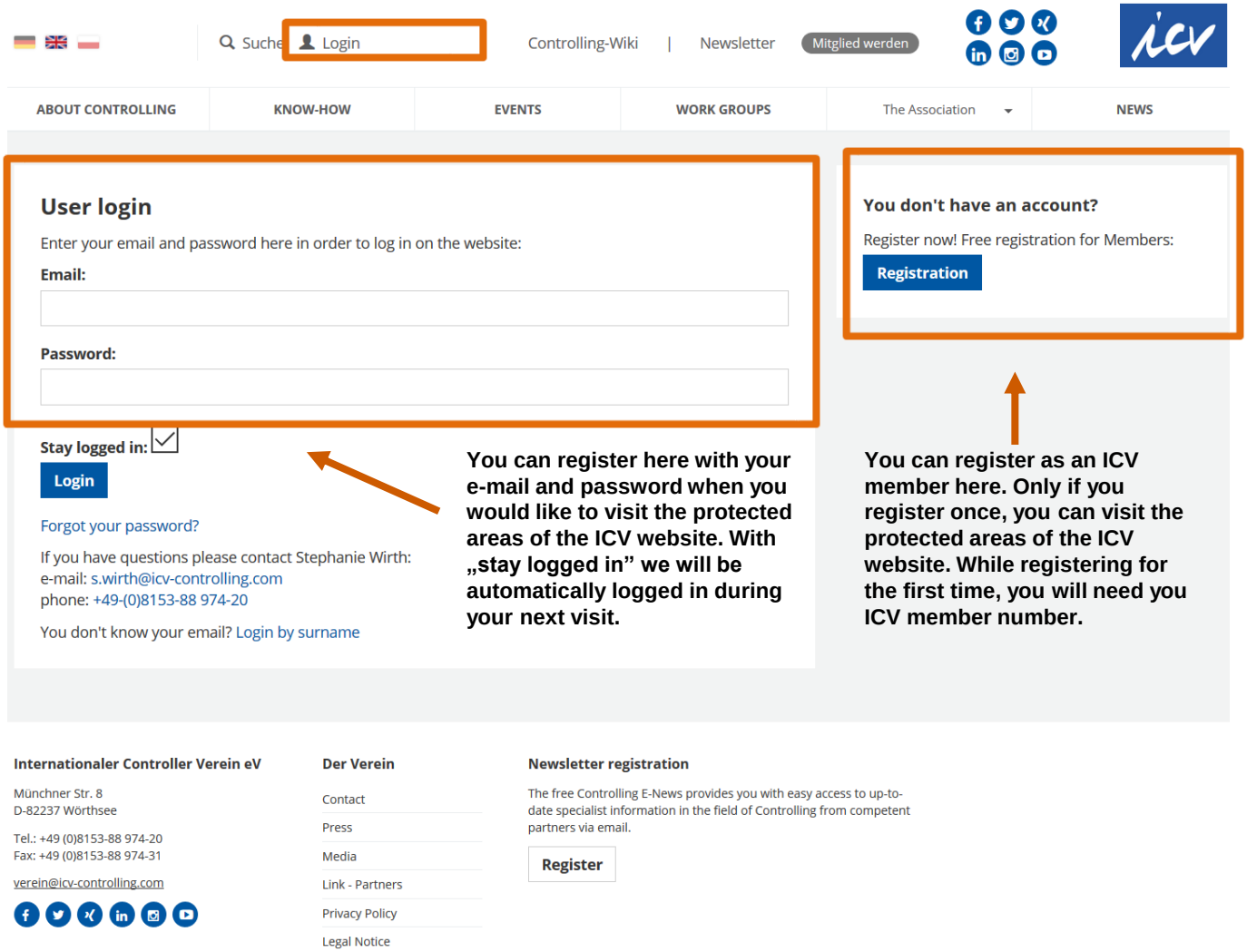

If you select the "login" section on our icv-controlling.com page (see top left of the page), the following page appears. Here you can either register as a new user or login as an already registered user.

IMPORTANT:

1. **Only registered and subsequently logged in users can see the content protected for ICV members.**
2. **And: 2. Only registered / logged in members of your work group can see the content on "their" work group page that is exclusively for them as WG members (i.e. it was filed by you in the folder "PrivateWG").**

The authorization concept (3/3)

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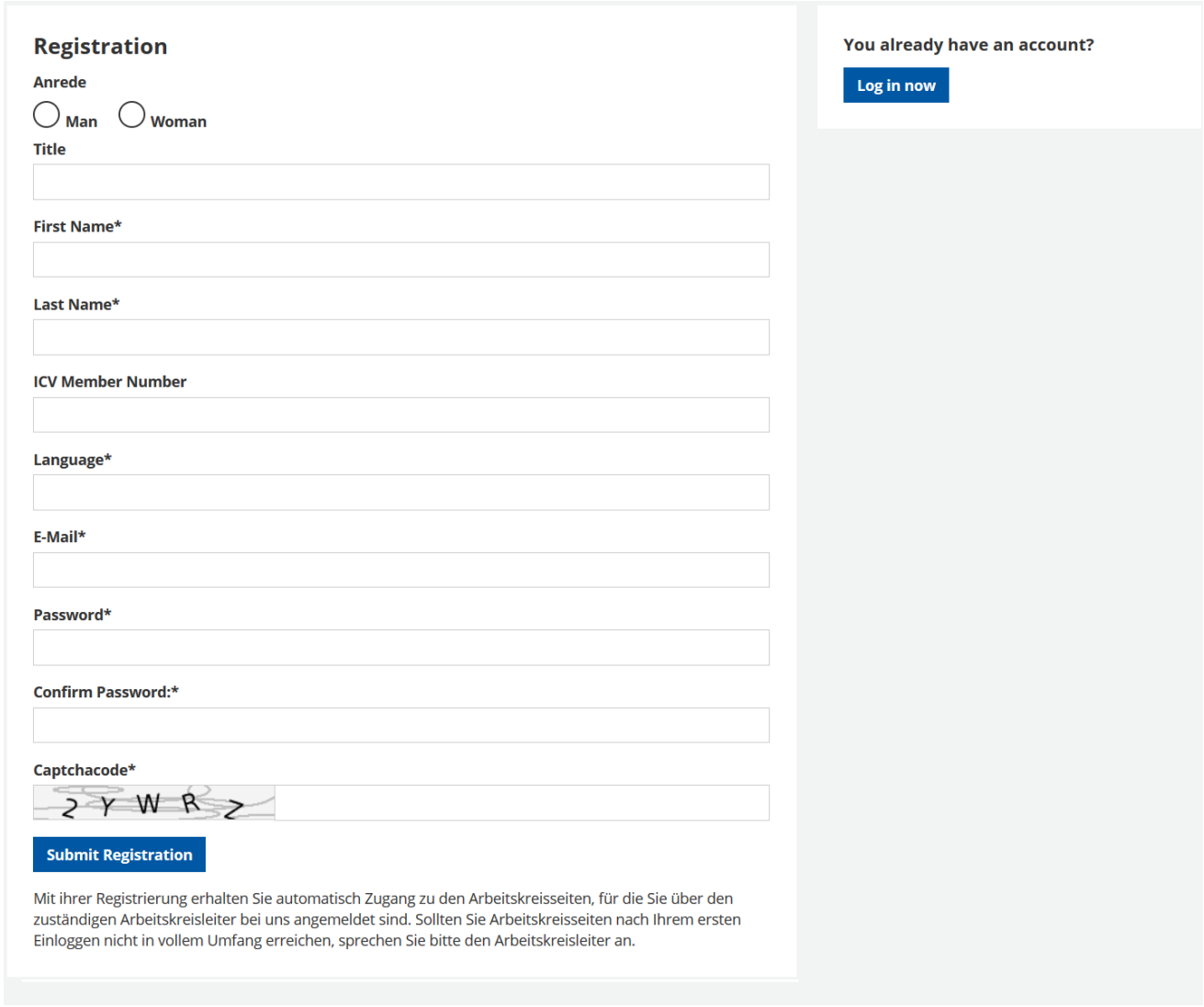

Registration

Anrede

○ Man ○ Woman

Title

First Name*

Last Name*

ICV Member Number

Language*

E-Mail*

Password*

Confirm Password:*

Captchacode*

2 Y W R 2

Submit Registration

Mit ihrer Registrierung erhalten Sie automatisch Zugang zu den Arbeitskreisseiten, für die Sie über den zuständigen Arbeitskreisleiter bei uns angemeldet sind. Sollten Sie Arbeitskreisseiten nach Ihrem ersten Einloggen nicht in vollem Umfang erreichen, sprechen Sie bitte den Arbeitskreisleiter an.

You already have an account?

Log in now

The procedure for registration / log in and justifications will also be briefly explained to the users (ICV members or WG members) on the registration page.

IMPORTANT:

1. If you want to provide your WG members with content that is exclusively accessible to them, you must provide the Office with a list of the current members of your work group (responsible: Stephanie Wirth, s.wirth@icv-controlling.com).
2. Do you have WG members who (still) are not ICV members, and therefore cannot register via the form due to a lack of membership number and still should have access to the exclusive WG area? Please also contact Stephanie Wirth of the Office.

Categorizing files (1/3)

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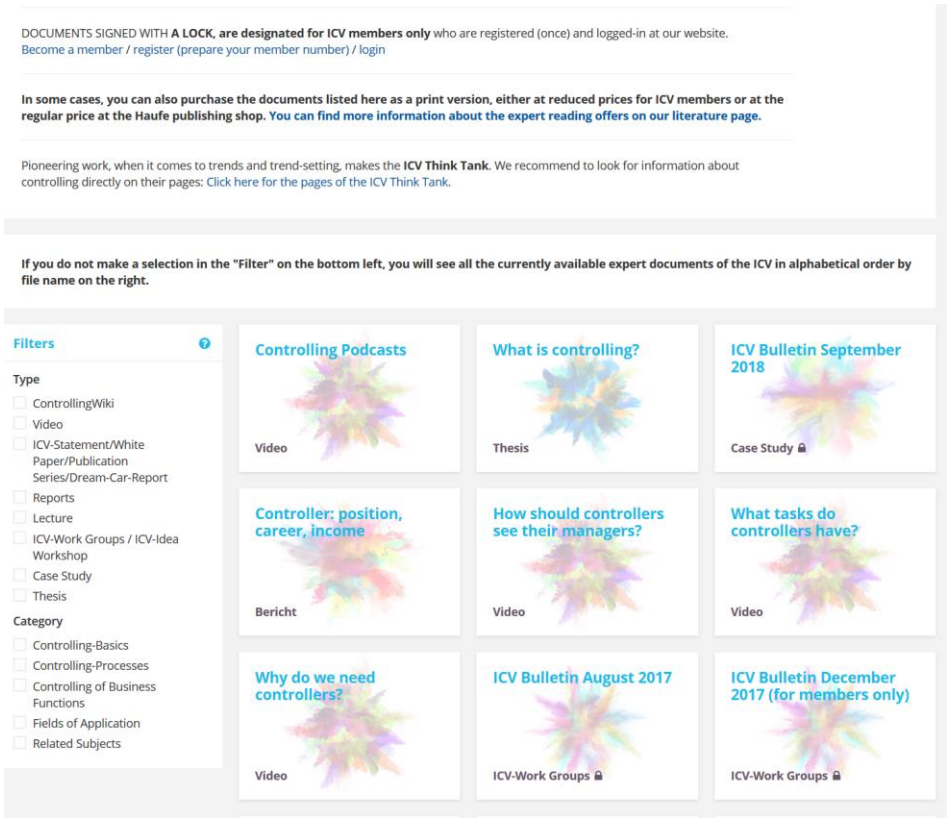
On our "KNOW-HOW" page on our website (icv-controlling.com) as well as for our ControllingWiki (controlling-wiki.com) we have provided categories so that you can search not only in the general search function for certain documents that you already know by name. By filtering the content by category, you can receive all relevant documents for a specific controlling area. The details of the categorization were determined by our ControllingWiki team, headed by Prof. Dr. Ronald Gleich, who also leads the ICV Think Tank.

Visitors of our website see the controlling-relevant ICV documents in the area of "controlling know-how". On the left under "filter" is an excerpt of the selection options, which ensures that the scope of the documents shown is reduced exclusively to the interests of the searcher.



Categorizing files (2/3)

There are following **categories / general terms**:

- Controlling Basics
- Controlling Processes
- Controlling of Business Functions
- Fields of Application
- Related Subjects

These are then assigned to the **sub-categories**.

When you visit the website, you will initially only see the categories.
Clicking on opens the submenu with the sub-categories.

Why do we explain the categorization to you?

If you create documents that are interesting and relevant not only for your work group but also for all controllers in the context of your work in the regional, expert and sector work groups (speeches, statements, results of workshops ...), we kindly ask you to make these available on our website.

We explain how it works on the following pages!

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Categorizing files (3/3)

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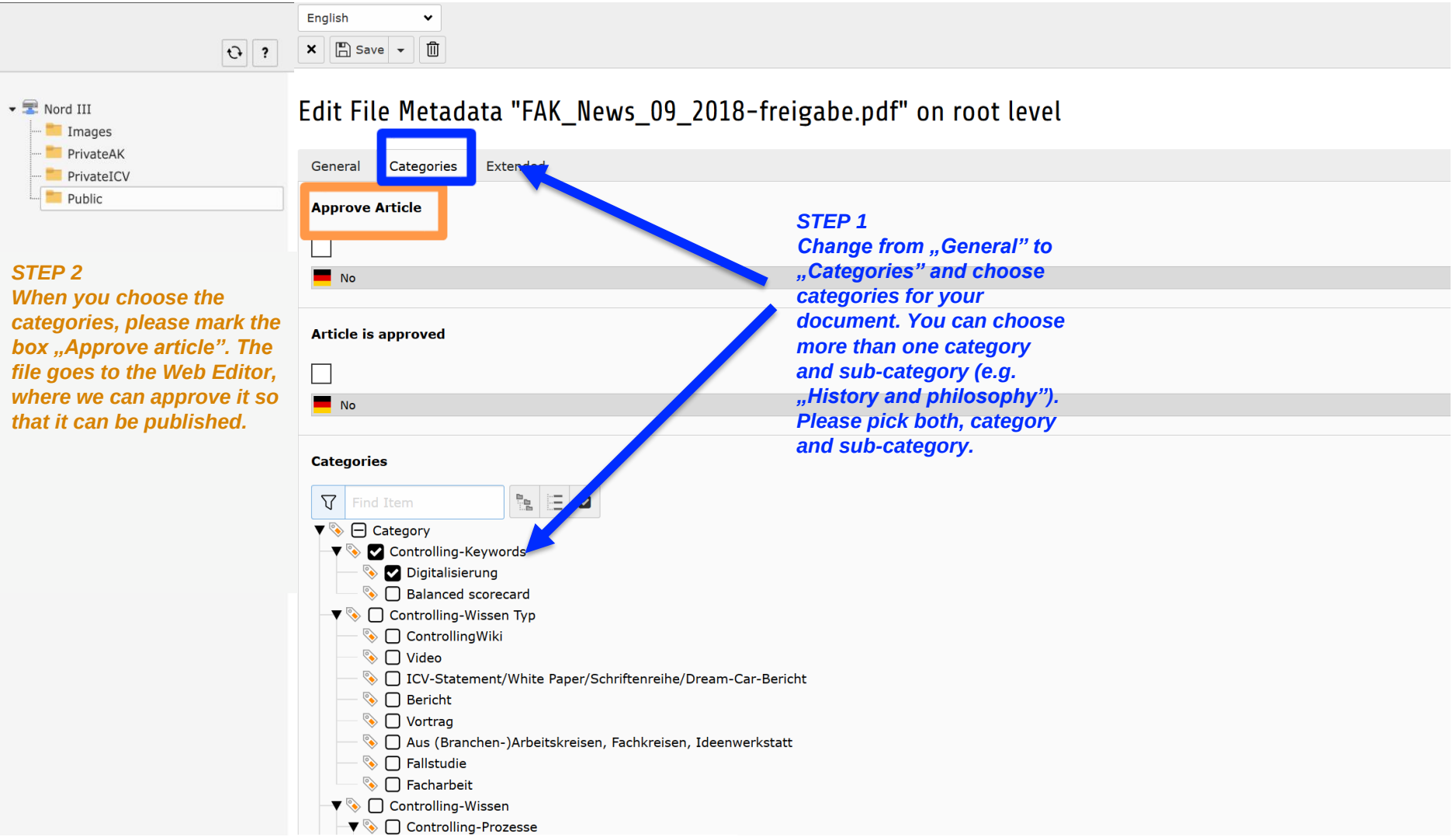
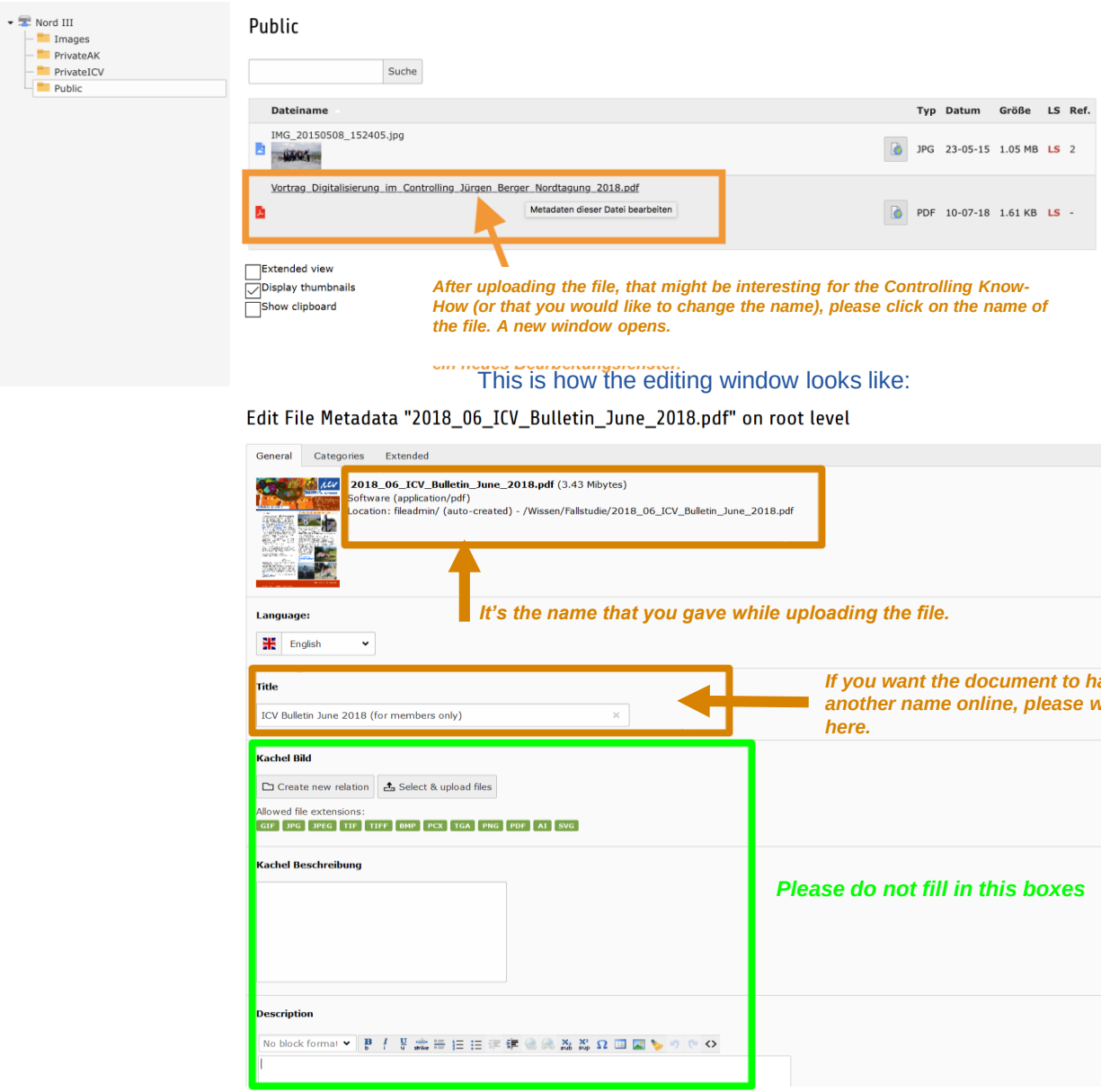


STEP 1
Change from „General" to „Categories" and choose categories for your document. You can choose more than one category and sub-category (e.g. „History and philosophy"). Please pick both, category and sub-category.

STEP 2
When you choose the categories, please mark the box „Approve article". The file goes to the Web Editor, where we can approve it so that it can be published.

Renaming files (1/1)



The heart of your work group pages: The overview page of your workgroup (1/2)

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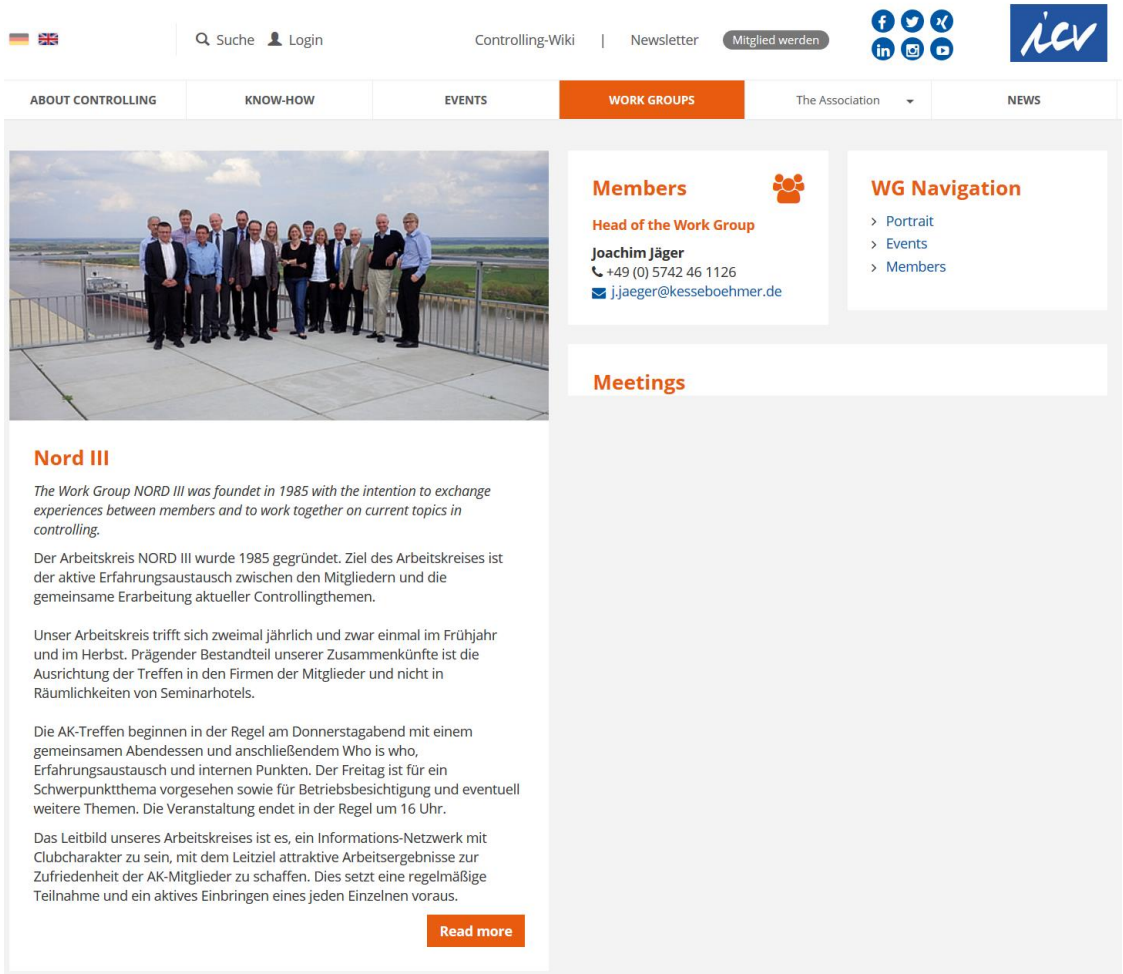
The most important page for you is the overview page. This is the page that can also be seen online as the start page for your work group. It contains all the information about your work group at a glance.



*That's what it looks like, if you select the work group Nord III via the website icv-controlling.com > Work groups. You automatically reach the overview page with the **portrait** (far left), the name of the **head of the work group** (center), the **navigation** with the overview of further subpages (right) and the current **upcoming meetings** of the work group.*

The overview page of your work group (2/2)

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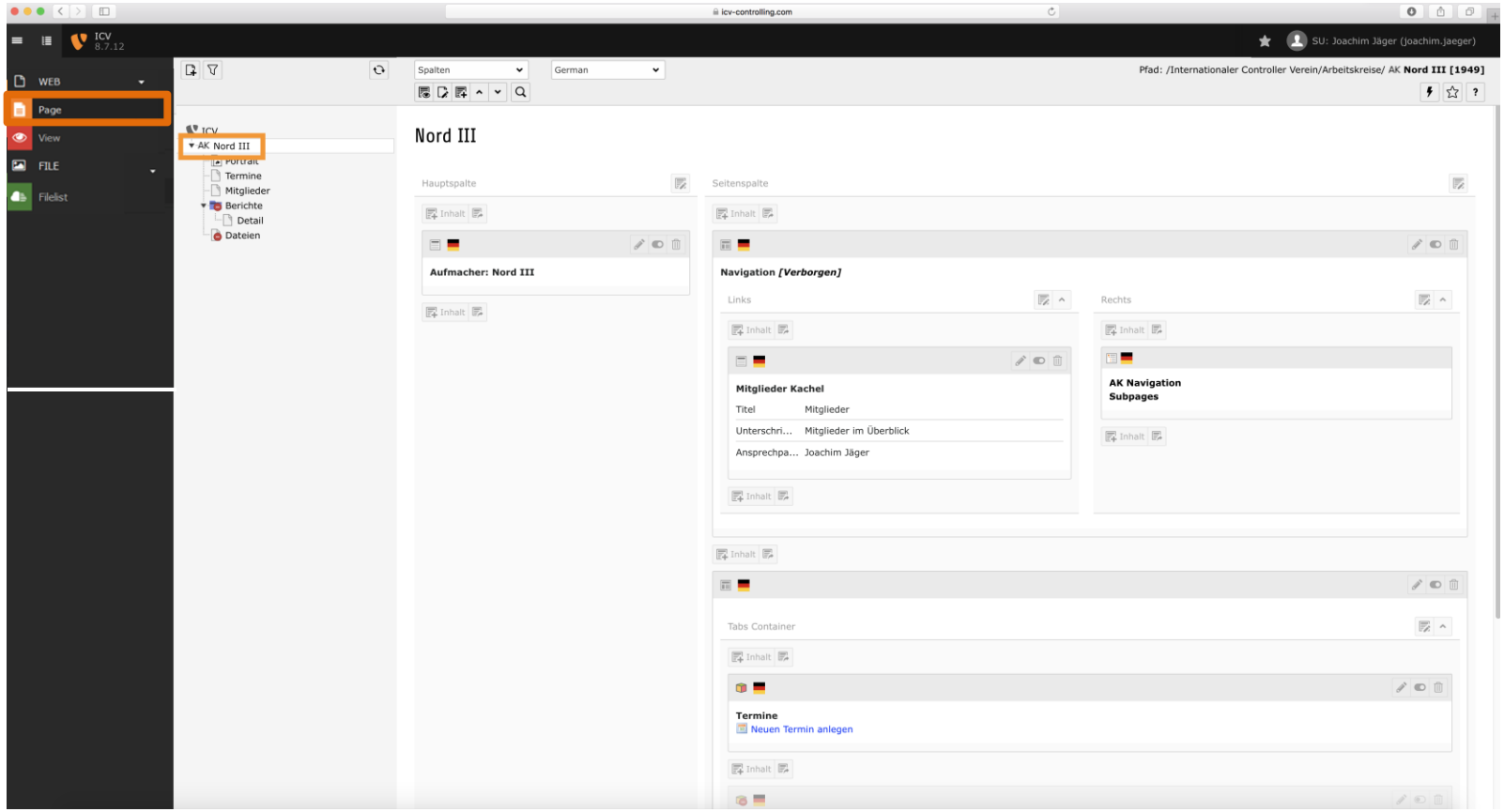
The same page you saw on the previous page "frontend" - the way visitors to our website see it - "backend" in edit mode looks like this:



This was selected in column 1 "page" (clicking on it 1x shortly) and in column 2 the overview page "WG Nord III" (clicking on it 1x shortly) or the individual name of your workgroup.

Portrait text of the work group: the "teaser" (1/3)

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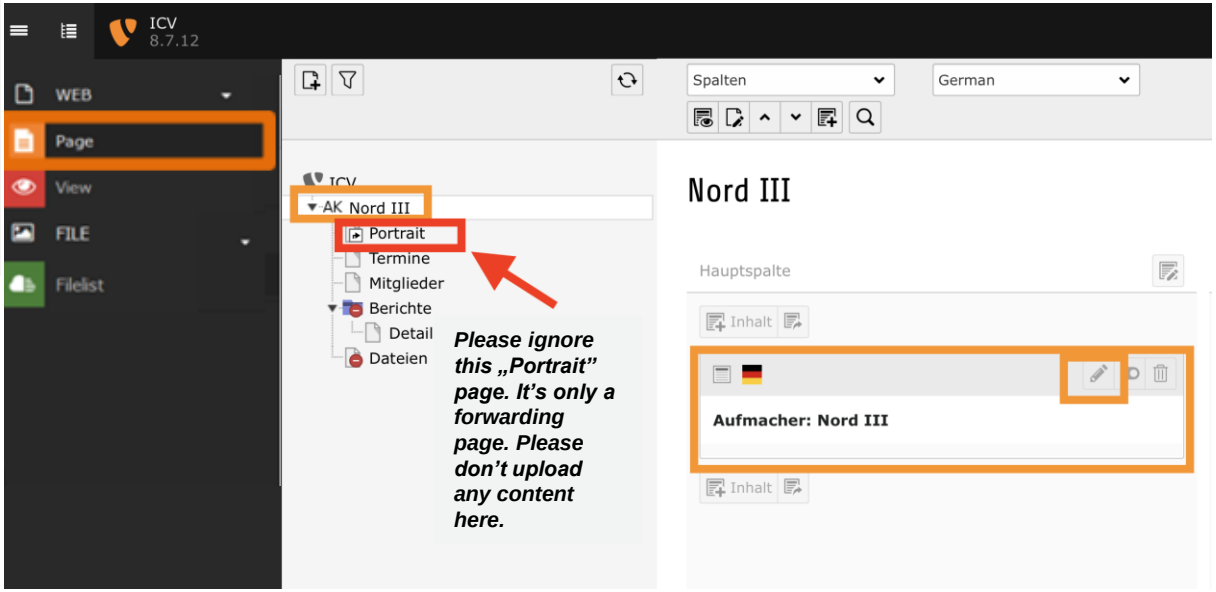
On the left side of the overview page there is an information text about your teaser plus a picture. If you want to edit this area, select the orange framed options in the editing area:

Portrait text about your work group. It's on the overview page of your work group, on the left.



Portrait text of the work group: the "teaser" (2/3)

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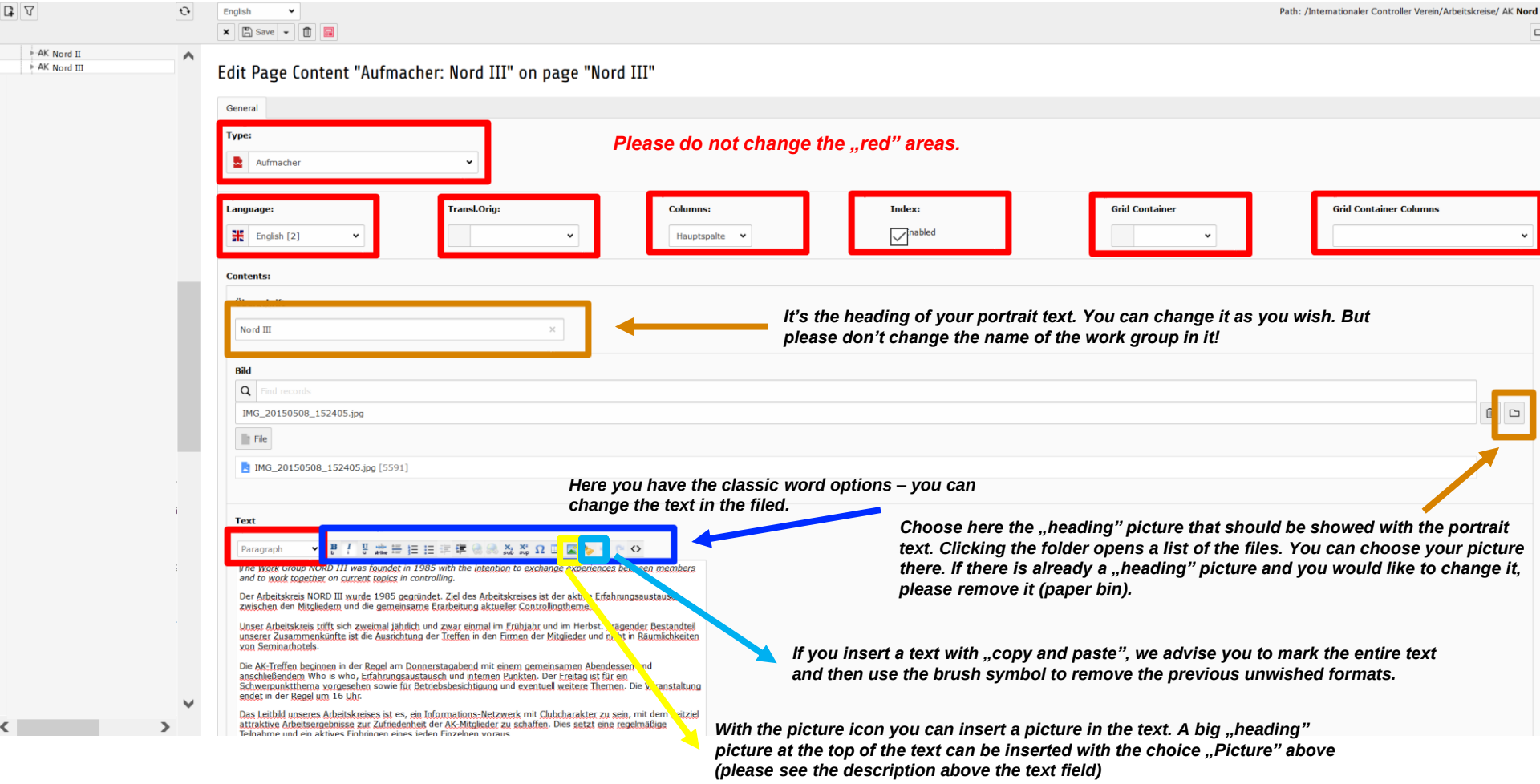
On the left side of the overview page there is an information text about the teaser plus a picture. Here are the hints for editing:



Portrait text of the work group: the "teaser" (3/3)

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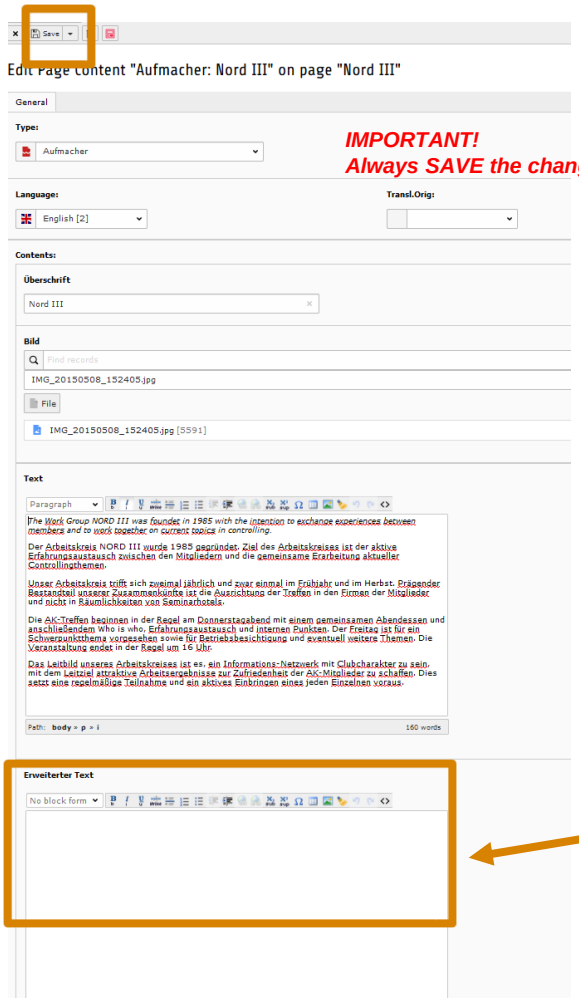
If you have a long portrait text, it may be better if the full length is not open already when the page is opened, but can only be viewed via the "read more" option. To do this, just add the text length that you want to hide in the edit mode to the lower text box ("extended text").



IMPORTANT!
Always SAVE the changes!

The text split into two text fields on the left in edit mode (backend) is displayed to the website visitor (frontend) as shown in the right image:

The text in the lower field is only visible after clicking on the "read more" button.

When you insert text here, it will be seen by the Internet visitor only after clicking „Read more". The button „Read more" will show automatically.

Nord III

The Work Group NORD III was foundet in 1985 with the intention to exchange experiences between members and to work together on current topics in controlling.

Der Arbeitskreis NORD III wurde 1985 gegründet. Ziel des Arbeitskreises ist der aktive Erfahrungsaustausch zwischen den Mitgliedern und die gemeinsame Erarbeitung aktueller Controllingthemen.

Unser Arbeitskreis trifft sich zweimal jährlich und zwar einmal im Frühjahr und im Herbst. Prägender Bestandteil unserer Zusammenkünfte ist die Ausrichtung der Treffen in den Firmen der Mitglieder und nicht in Räumlichkeiten von Seminarhotels.

Die AK-Treffen beginnen in der Regel am Donnerstagabend mit einem gemeinsamen Abendessen und anschließendem Who is who, Erfahrungsaustausch und internen Punkten. Der Freitag ist für ein Schwerpunktthema vorgesehen sowie für Betriebsbesichtigung und eventuell weitere Themen. Die Veranstaltung endet in der Regel um 16 Uhr.

Das Leitbild unseres Arbeitskreises ist es, ein Informations-Netzwerk mit Clubcharakter zu sein, mit dem Leitziel attraktive Arbeitsergebnisse zur Zufriedenheit der AK-Mitglieder zu schaffen. Dies setzt eine regelmäßige Teilnahme und ein aktives Einbringen eines jeden Einzelnen voraus.

Read more

Work group events (1/4)

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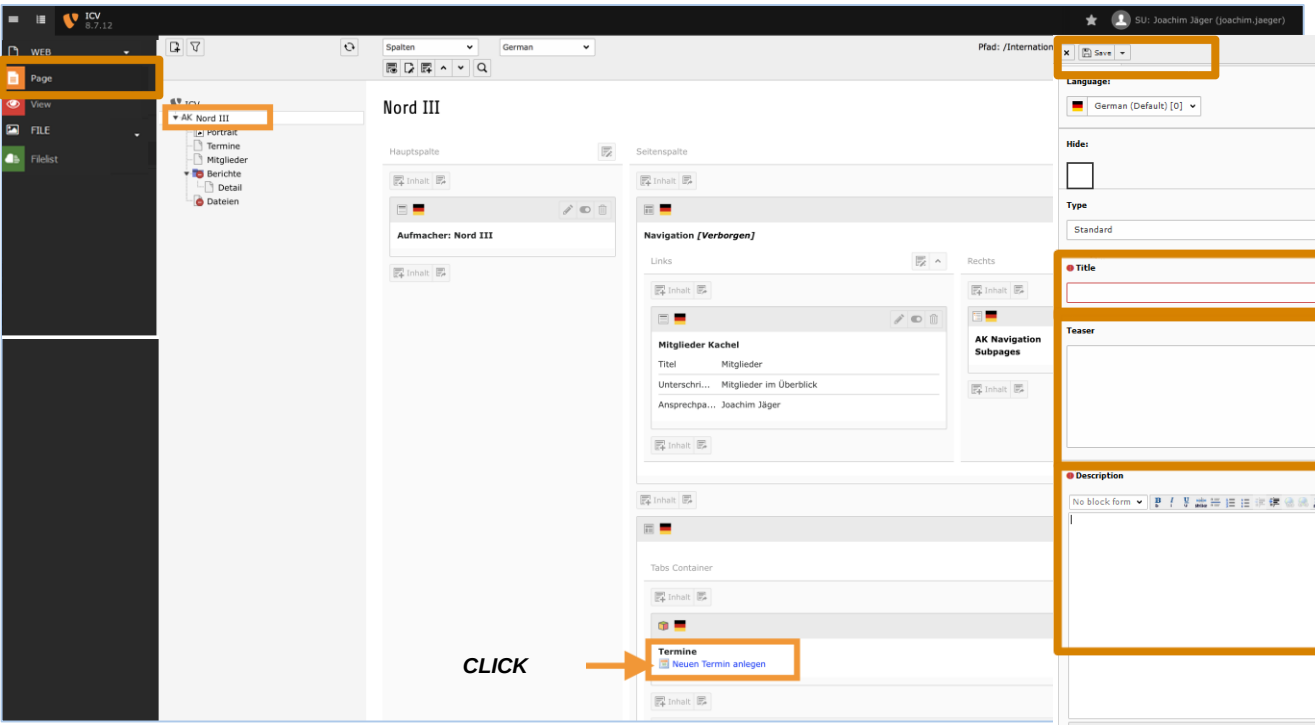
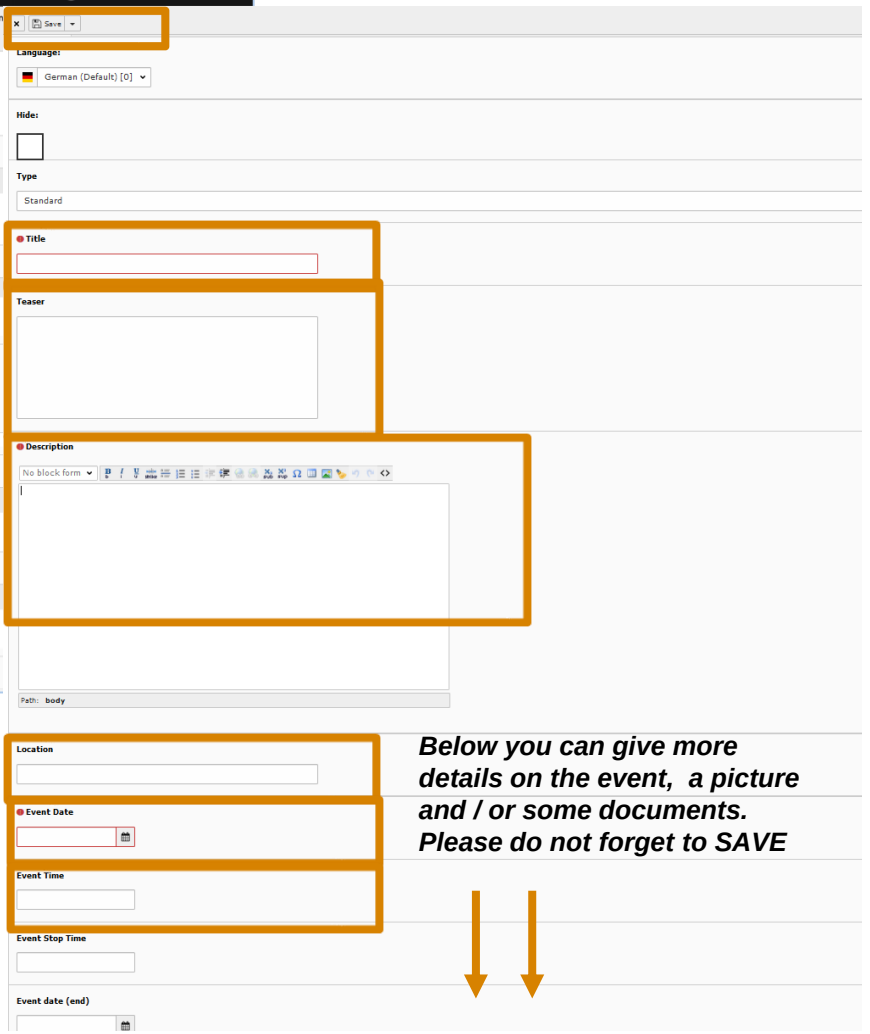
You can also create a new event directly on your overview page.

STEP 1:



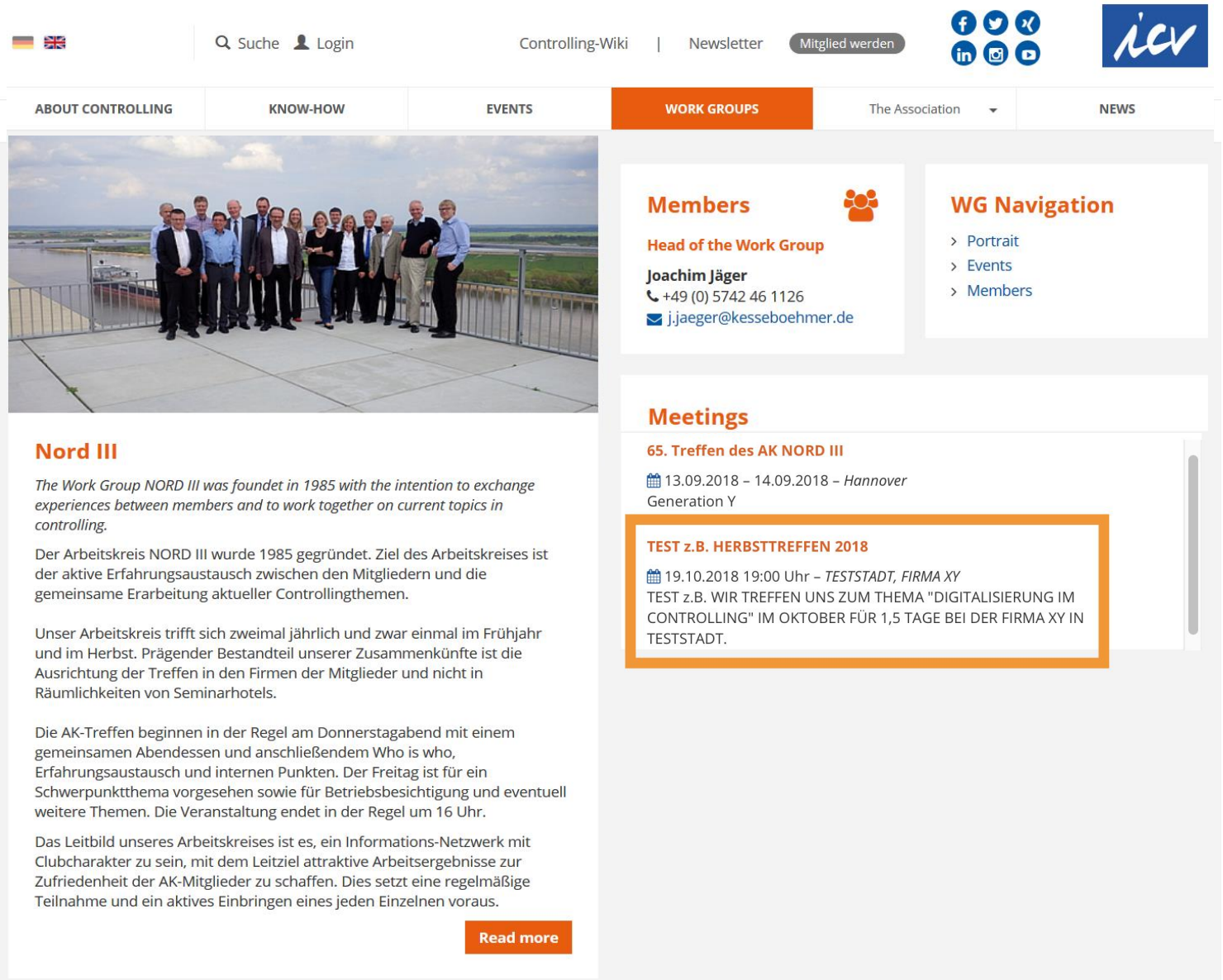
STEP 2:



Below you can give more details on the event, a picture and / or some documents. Please do not forget to SAVE

Work group events (2/4)

This is how the result of your input looks like on your overview page.



Work group events (3/4)

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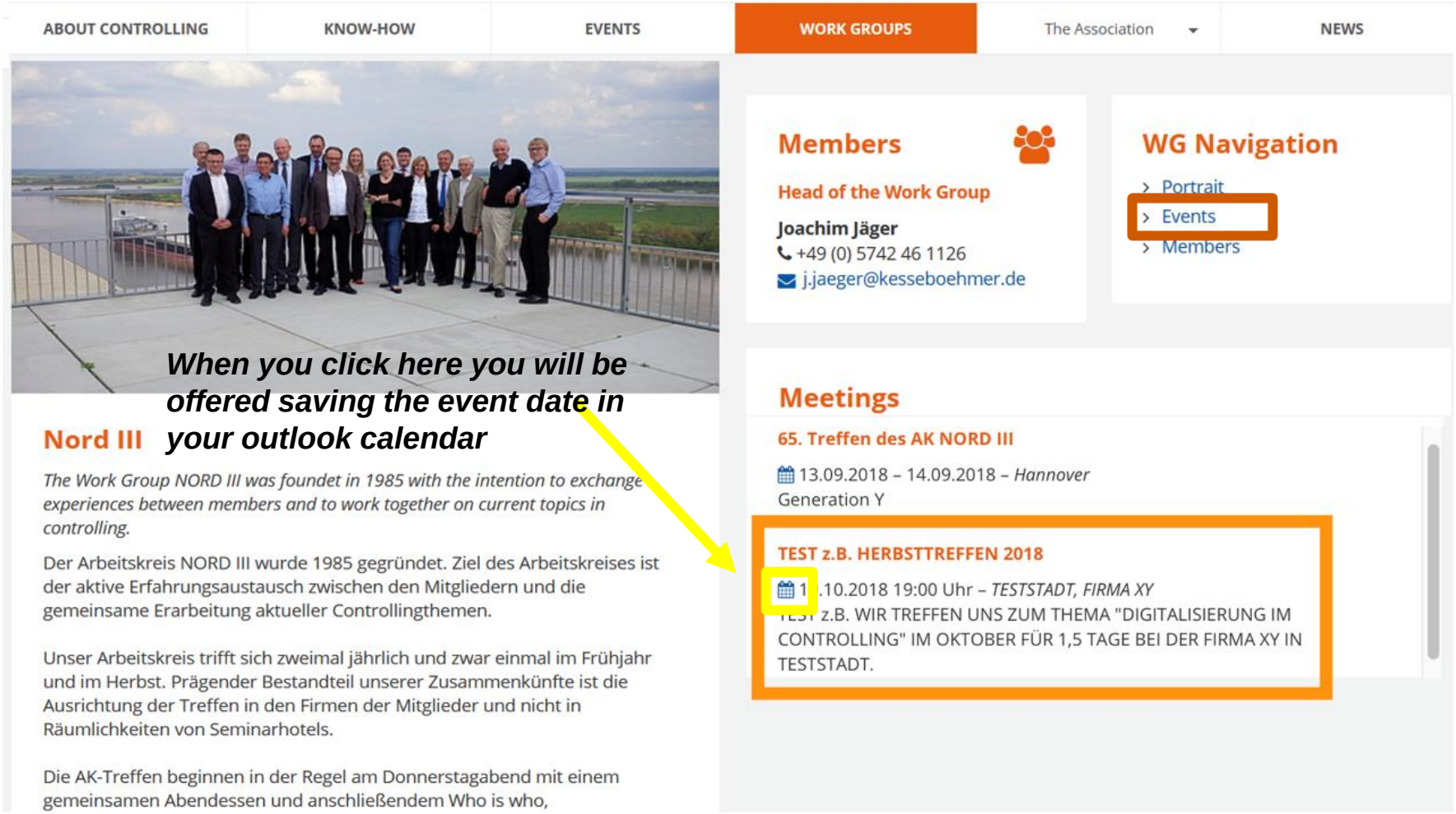
You can access the events via the "events" page in the navigation on the top right. Or simply by clicking on the desired event in the "events" box at the bottom right.



Work group events (4/4)

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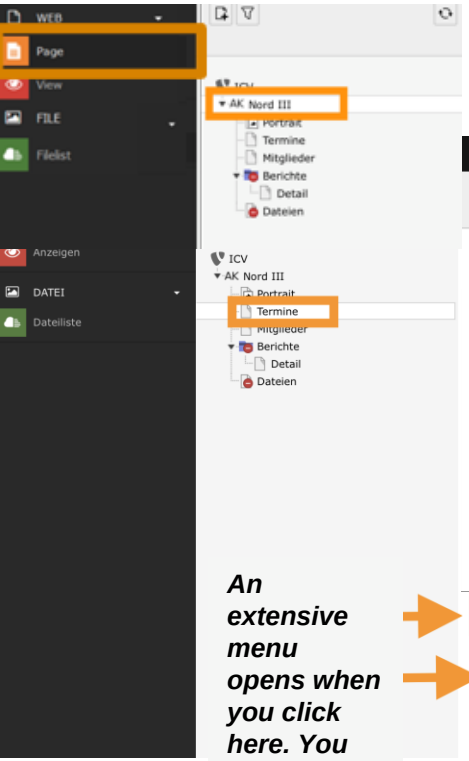
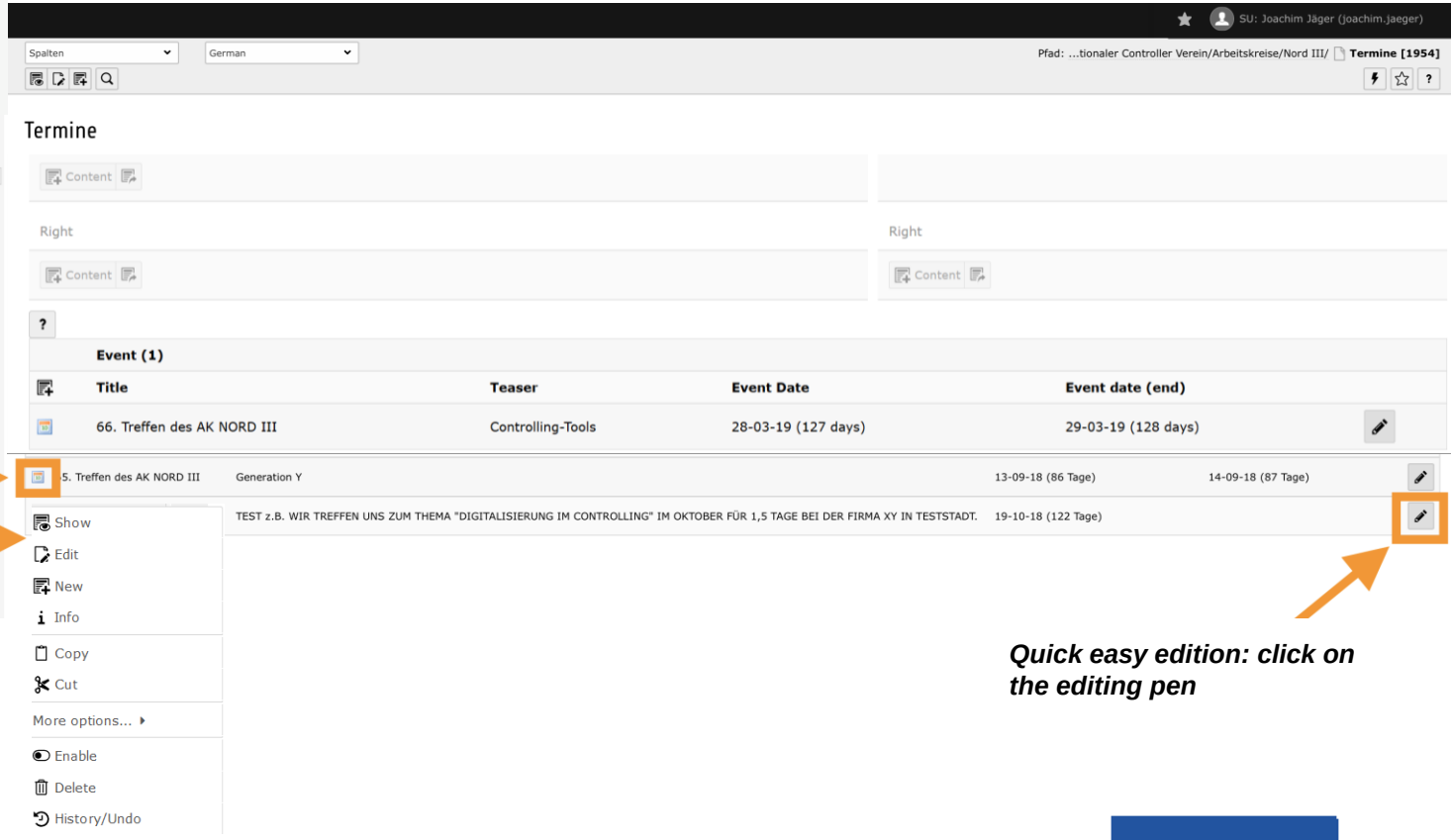
Editing or deleting events:



An extensive menu opens when you click here. You can DELETE the event here.



Quick easy edition: click on the editing pen

Archive of the events (1/1)

Events

seminar: convincing presentations (IBCS)

23.05.2019 10:00 – 13:00 Uhr – *Badalona*
The ICV international work group will meet thursday, may 23rd in Badalona near Barcelona. We will learn from our work group member Edyta Szarska how to prepare a winning message.

Get-to-know workshop

24.05.2019 – 25.05.2019 – *Badalona*

Archiv

This part, the archive, will appear automatically.

Themen(nachmittag)abend

06.06.2018 16:00 Uhr

Besichtigung Florida-Eis mit der Betriebsleiterin Henrike Schulz

Themenabend

16.05.2018 18:00 Uhr

Speed Reading mit Prof. Dr. Nicole Jekel

62. Arbeitskreis

12.04.2018 – 13.04.2018 – *Beetzsee*

Thema: Visualisierung mit Standards und wie finde ich Botschaften,

Winterstammtisch

26.01.2018 18:00 – 21:00 Uhr – *Zollpackhof*

Winterstammtisch

Glühweintreff

13.12.2017 18:00 – 21:00 Uhr – *vor dem Roten Rathaus*

Glühweintreff vor dem Roten Rathaus

CIB " Was ist, was bringt Business Analytics?"

18.11.2017 10:30 – 17:30 Uhr

https://www.icv-controlling.com/de/events/regionalveranstaltungen/cib-controlling-innovation-berlin-d.html

Themenabend "IFRS und Corporat Social Responsibility"

07.11.2017 18:00 – 20:00 Uhr

Als Einstieg in das Thema wird Frauke Bank, Leiterin der Unternehmenskommunikation und Pressesprecherin der Wall GmbH, einen Einblick in die Aktivitäten bei Wall geben. Der Leiter des Facharbeitskreises IFRS im ICV, Andreas Krimpmann, wird uns anschließend über die Änderungen, die sich durch die neue CSR-Richtlinie ergeben, informieren und folgende Themen ansprechen:

- Rechtlicher Rahmen
- Inhalte der neuen CSR-Richtlinie
- Berichtspflichten
- Die Rolle der nichtfinanzieller Kennzahlen im Controlling
- Implementierung im Unternehmen
- Anforderungen an das Risikomanagement

5. Knoff-Hoff-Abend zum Thema "Excel"

If the event is over, it is automatically, without your intervention, pushed into an archive of the events, so that a history of your events is automatically created, as you can see here the example of the work group Berlin-Brandenburg.

So please do not delete your expired events - unless you explicitly do not want them on your site anymore.

The archive of the events is automatically created by the system only when you have set events and they are over.

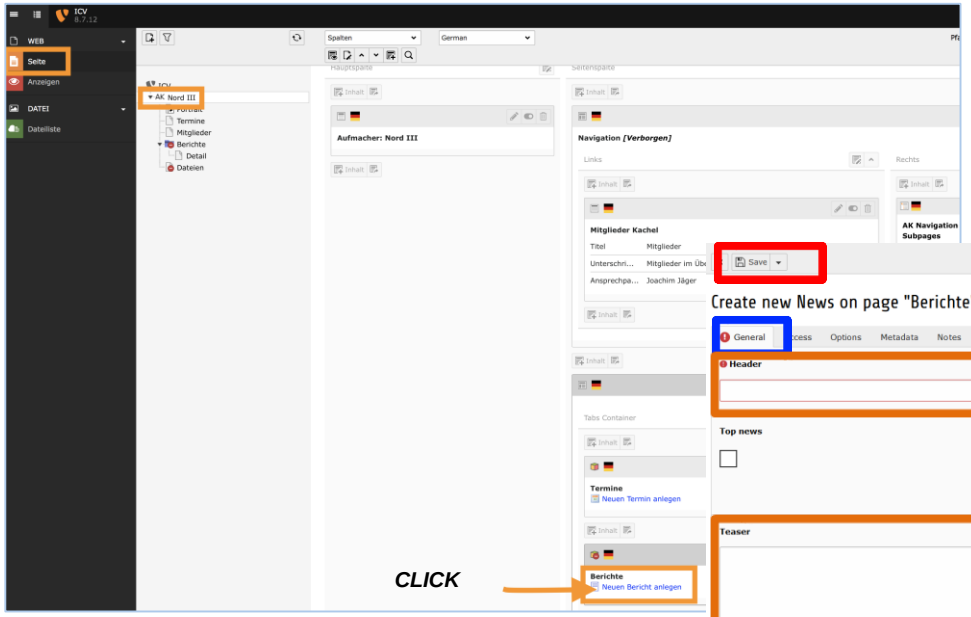
The archive of the events does not have its own name in the navigation but is sorted on the events page under the current events.

Reports of your work group (1/5)

International Association of Controllers

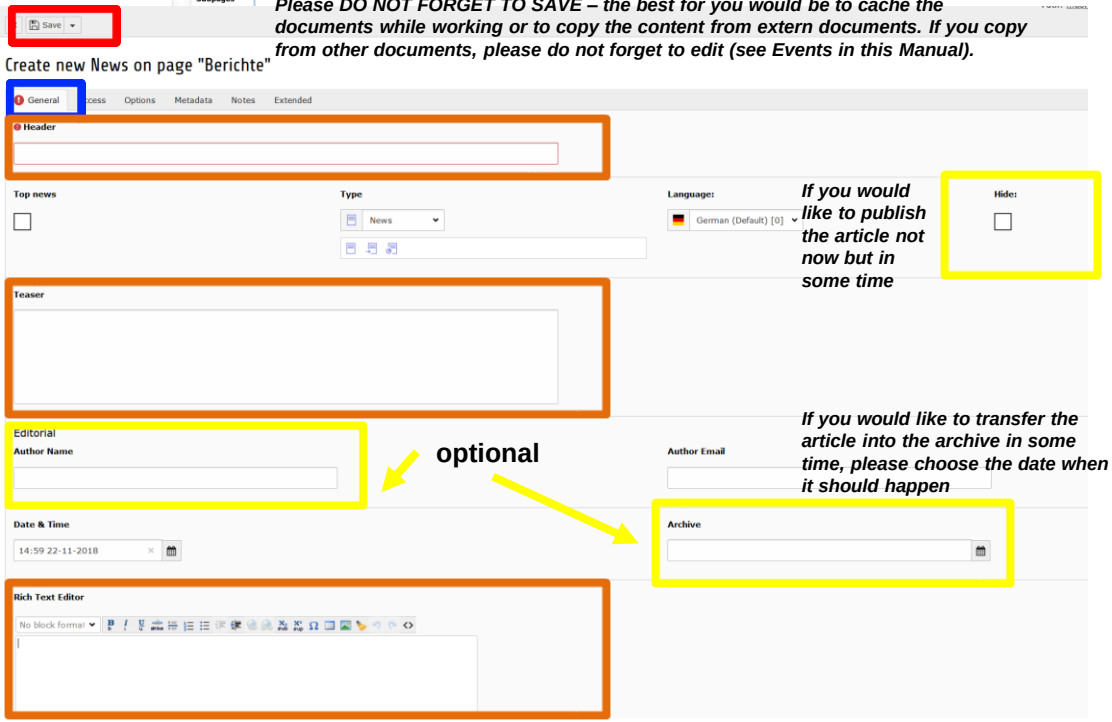
You also create reports for your work group via a button of the same name on the overview page of your work group.

Step 1:



After step 1, an entry page with several fields and several tabs opens automatically (you automatically get to the tab "general"):

Please DO NOT FORGET TO SAVE – the best for you would be to cache the documents while working or to copy the content from extern documents. If you copy from other documents, please do not forget to edit (see Events in this Manual).

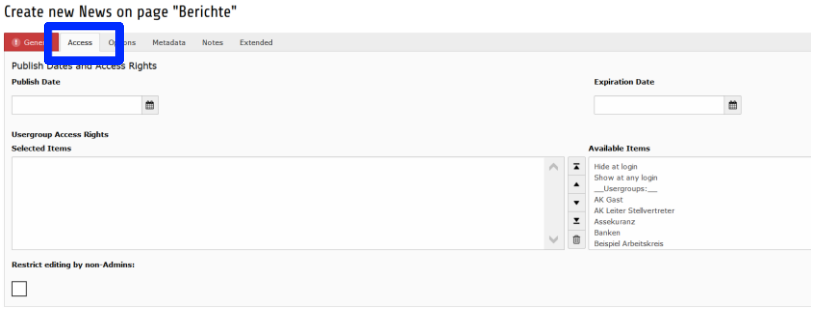


If you would like to publish the article not now but in some time

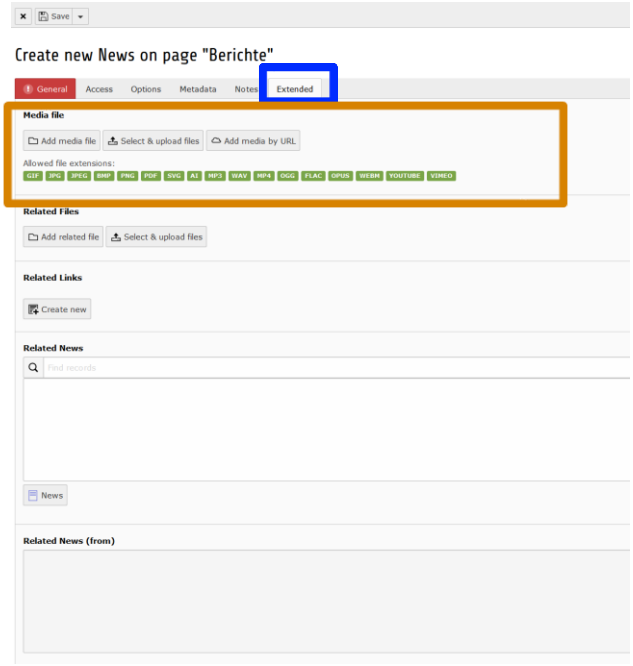
If you would like to transfer the article into the archive in some time, please choose the date when it should happen

Reports of your work group (2/5)

Behind the other tabs in the report area for your work group there are hidden additional options:



"Access" tab: Here you can specify a later publication date if desired, as well as an "expiration date" after which this report should no longer be displayed. You can also specify who can see your report here if you want to limit it. Would you like to make the report available only to the members of your work group - even those who are not ICV members yet - then select here "WG guest" and for example WG Nord III. The prerequisite for successful assignments of your WG members to your work group in the system is that you provide the ICV Office with their current participant names.
If you do not enter anything in the access rights, the report will be publicly available on the Internet.



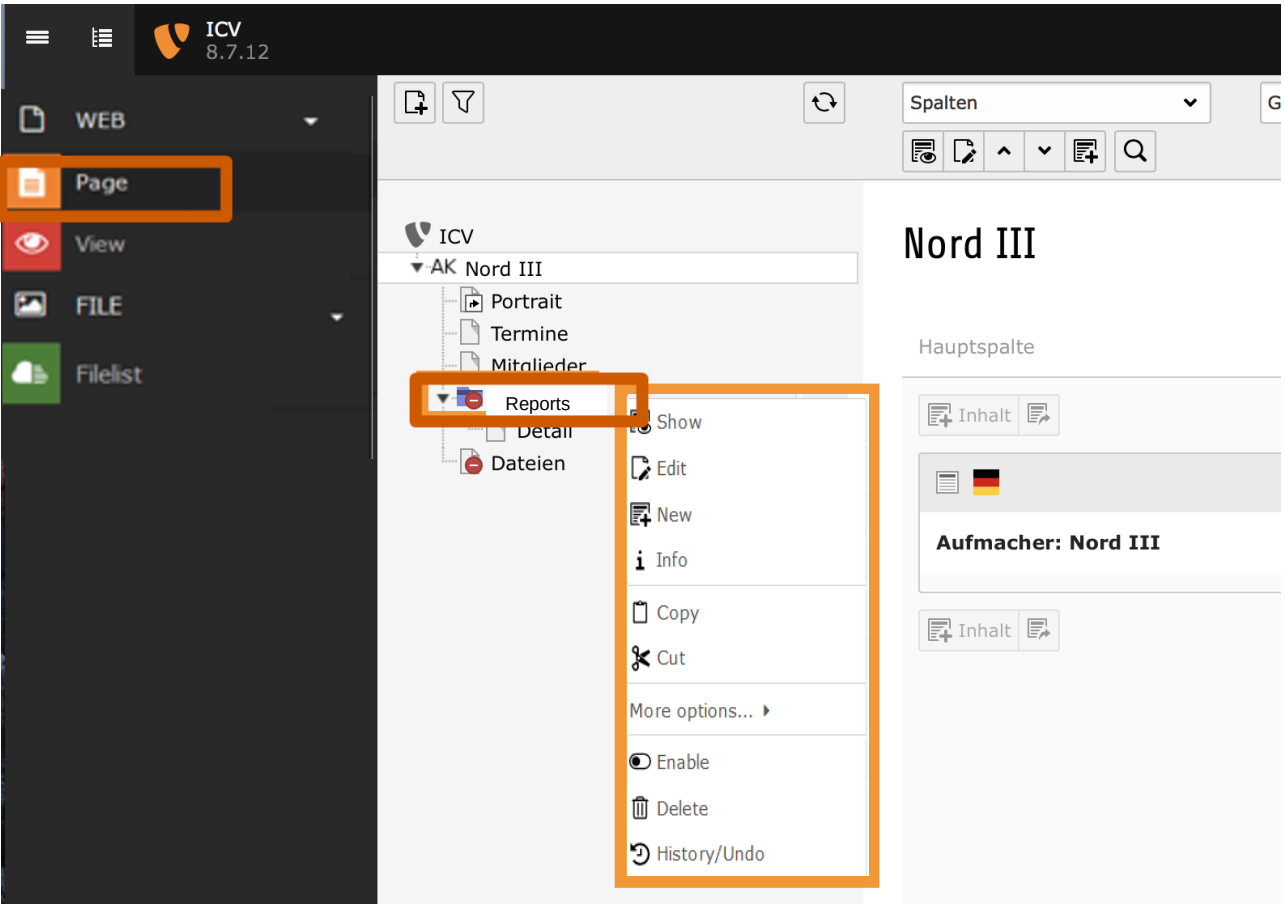
"Advanced" tab: Here you can select an image for the report, that you must previously upload to your file list.
In addition, you can insert related links here (enter URL, so far-reaching possibilities) and refer to "similar messages", the latter only within your WG page.

BESIDES:
„Options“ tab: This is the categorization that you can ignore for reports.
„Metadaten“ tab: Here in a text field you enter a short summary for the search engines, max. 200 characters.
„Notes“ tab: Here you can leave notes on the report.

Reports of your work group (3/5)

International Association of Controllers

By default, the reports page in your work group navigation is disabled to prevent blank pages from appearing. If you are registering for the first time, please activate the page "reports" (required once).
By the way: Just as you activate this page, you can also (again) deactivate these and other pages:



Step 1: Click right on the page to be activated ("reports").

This opens a selection window with various options.

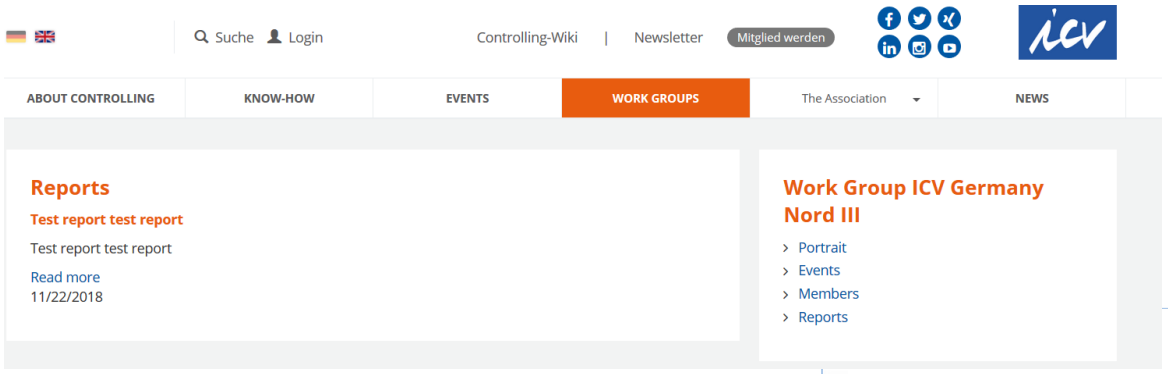
Step 2: Select "activate".

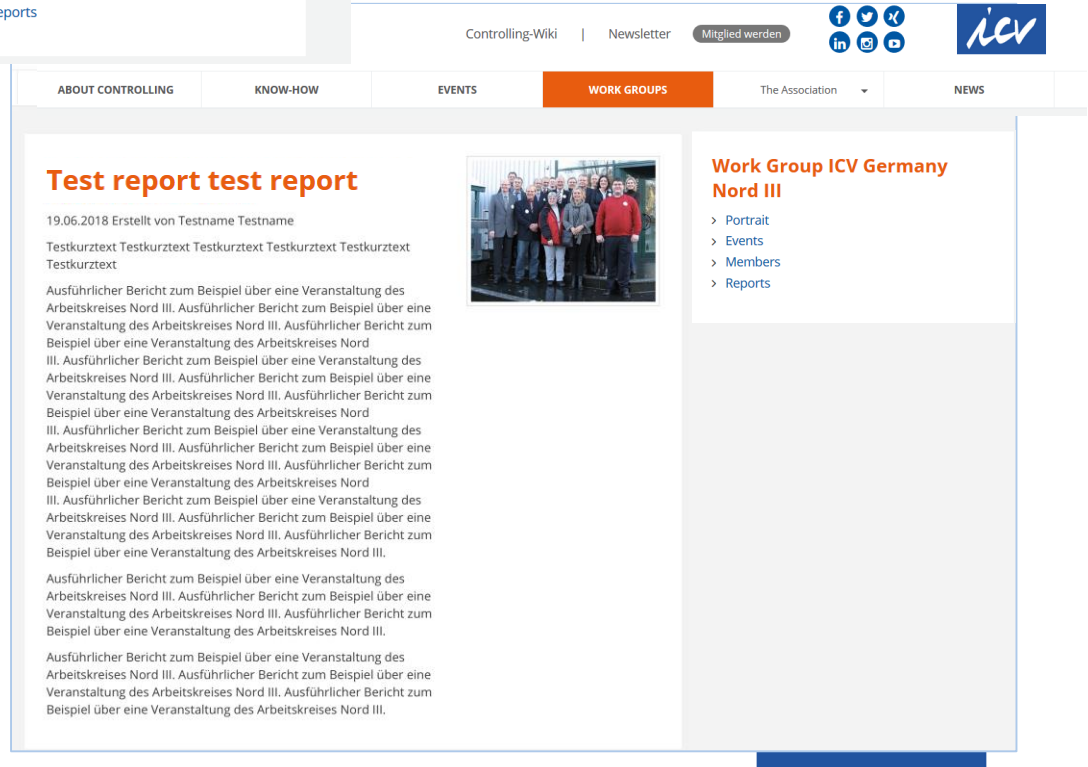
Result: The page is now displayed in the navigation for your work group and can thus be selected and accessed by the visitors.

Reports of your work group (4/5)

International Association of Controllers

Visitors of your site will see the text just produced when they click on "reports" in the navigation on your work group page or there on "read more".

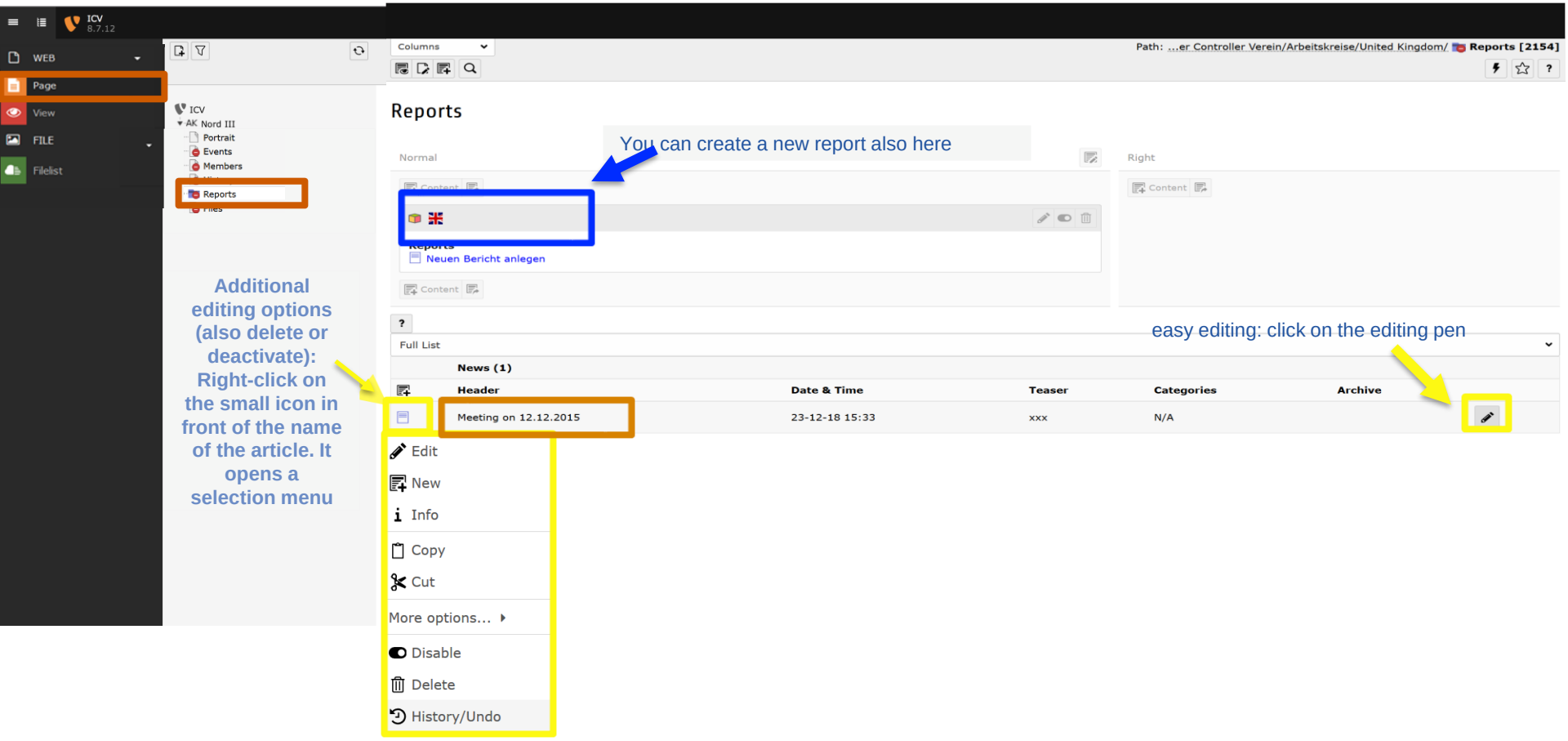




Reports of your work group (5/5)

International Association of Controllers

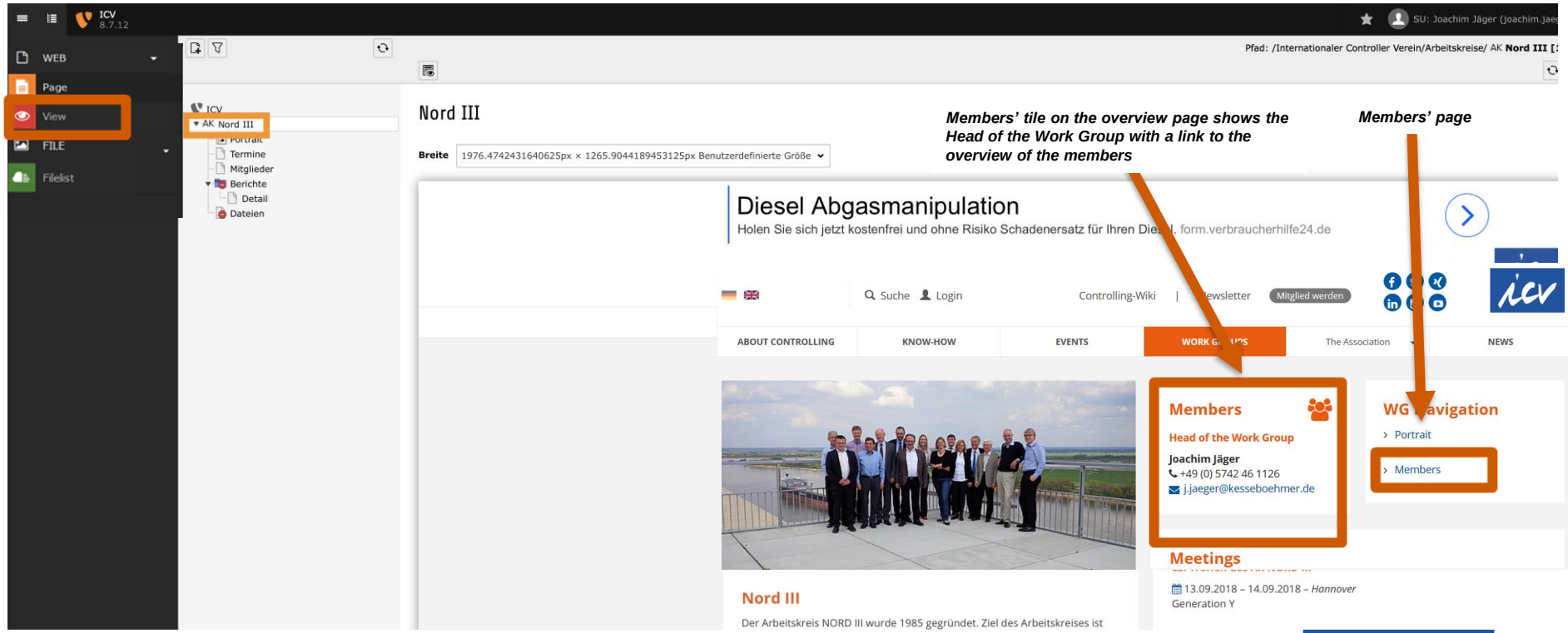
As shown below, you can see the generated report or reports in the editing area for your work group. To do this, select "page" in column 1 and "reports" in column 2. You have the option to change or delete reports afterwards.



Creating new content elements on the example of the page "Members of your work group" (1/11)

International Association of Controllers

There are 2 areas for the members of your work group. On the one hand, the "member tile" on the overview page. This is intended to show the head of the work group with their contact data at a glance when calling the page. Furthermore, there is the members page. There you can, if desired and allowed by the members expressly with written explanation (data protection!), introduce the members of your work group. This is how the two areas look for the visitors of your pages:

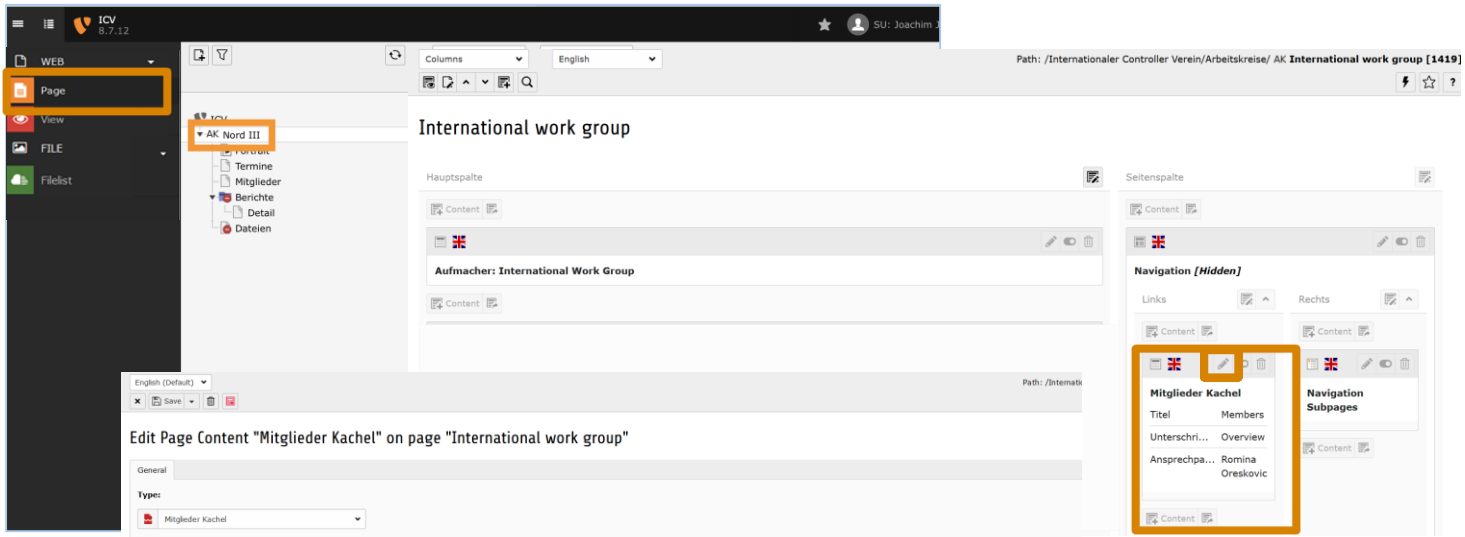


Creating new content elements on the example of the page "Members of your work group" (2/11)

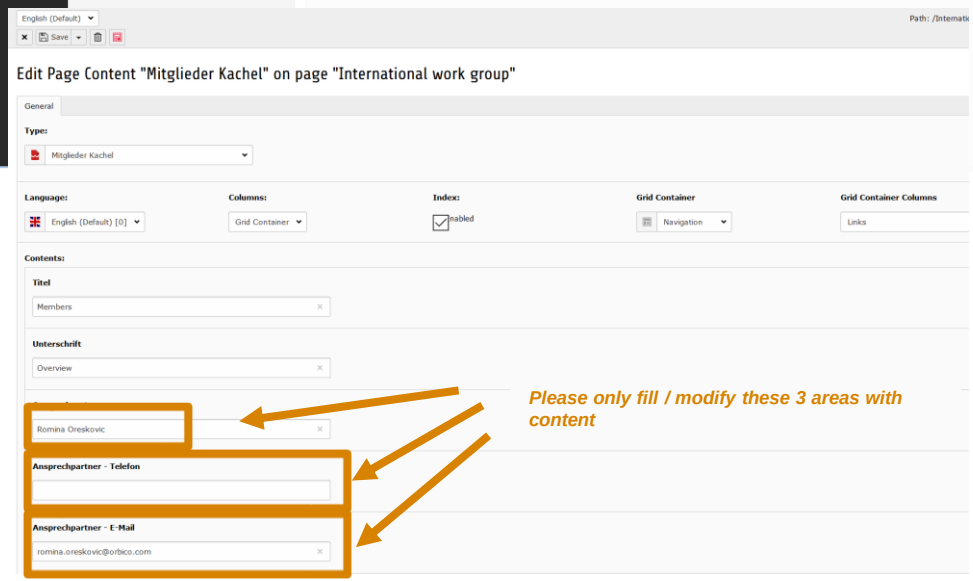
International Association of Controllers

This way you can edit the "member tile" (place of the notional presentation of the head of the work group), namely directly on the overview page:

Step 1:



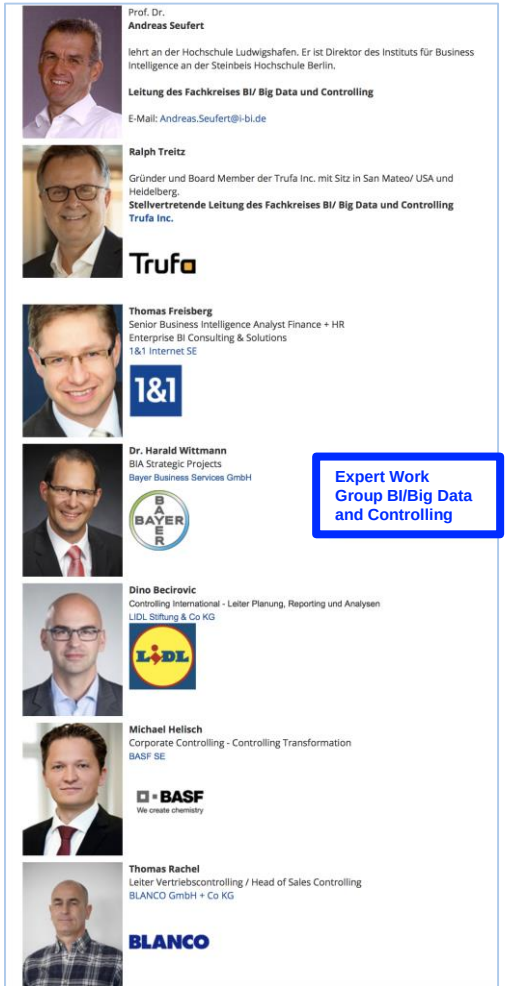
Step 2:



Creating new content elements on the example of the page "Members of your work group" (3/11)

International Association of Controllers

Optionally you can introduce the members of your work group - to which extent and with which contact data, you or your WG members decide. Here are some examples of how ICV work groups have already solved it:



Prof. Dr.
Andreas Seufert

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1&1

Dr. Harald Wittmann
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Bayer Business Services GmbH

BAYER

Dino Becirovic
Controlling International - Leiter Planung, Reporting und Analysen
LIDL Stiftung & Co KG

LIDL

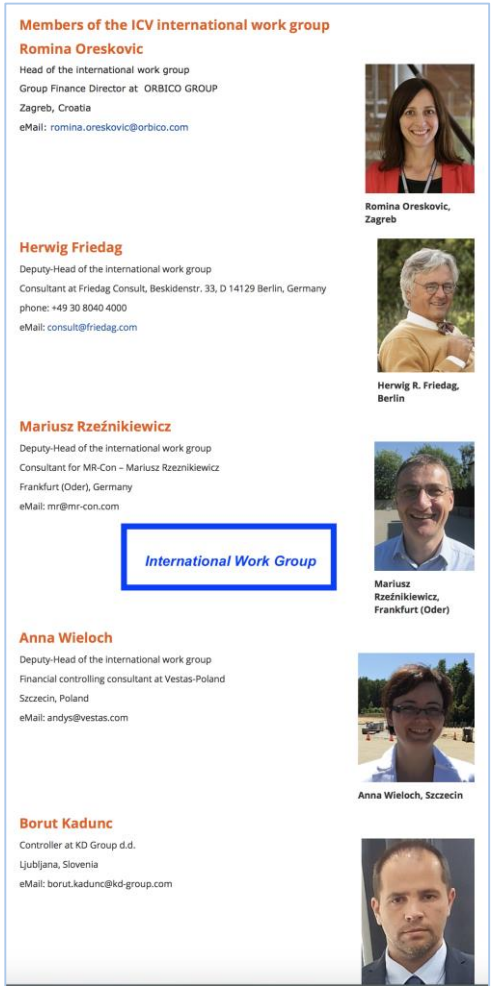
Michael Helisch
Corporate Controlling - Controlling Transformation
BASF SE

BASF
We create chemistry

Thomas Rachel
Leiter Vertriebscontrolling / Head of Sales Controlling
BLANCO GmbH + Co KG

BLANCO

Expert Work Group BI/Big Data and Controlling



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International Work Group

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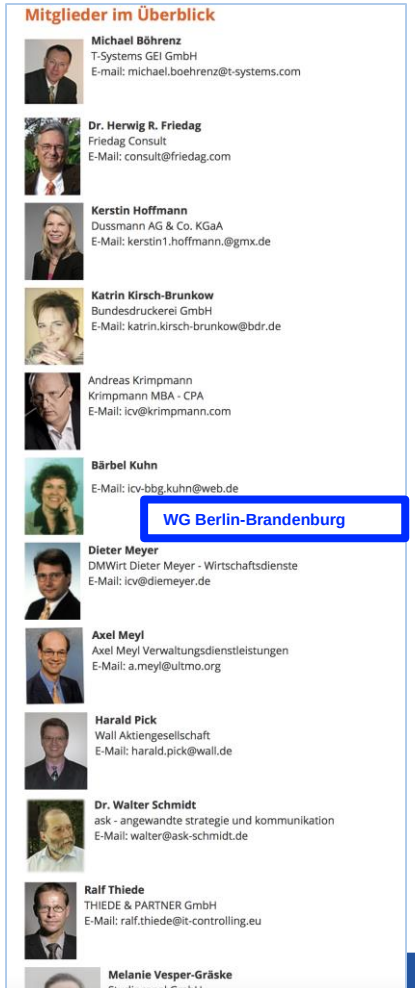
eMail: borut.kadunc@kd-group.com



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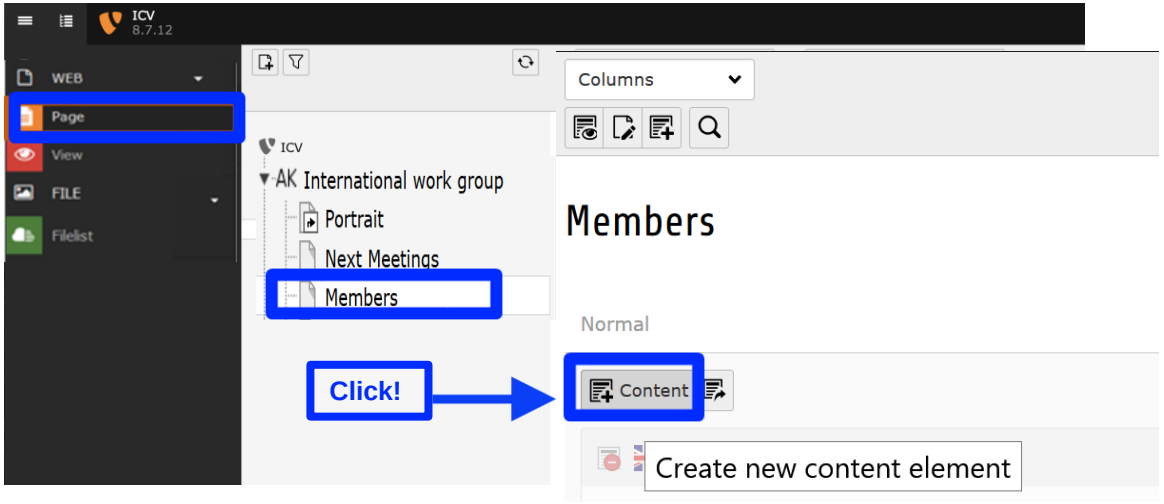
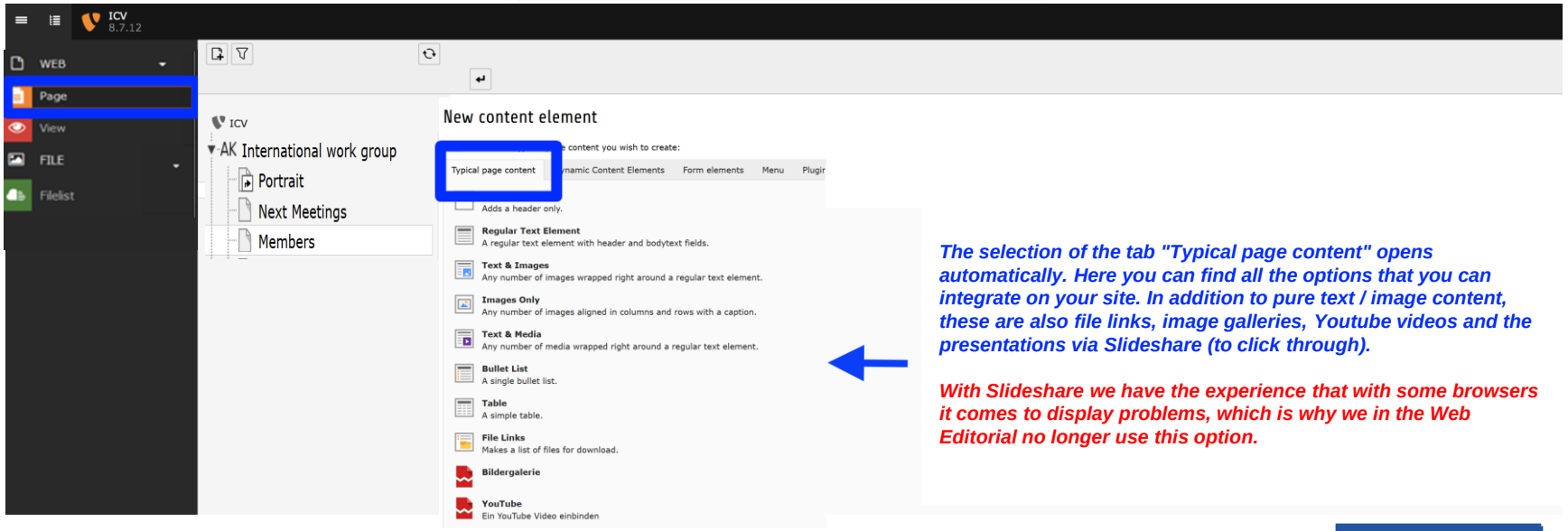
Melanie Vesper-Gräske

Creating new content elements on the example of the page "Members of your work group" (4/11)

International Association of Controllers

You can edit the „members“ page in your work group area this way:





The selection of the tab "Typical page content" opens automatically. Here you can find all the options that you can integrate on your site. In addition to pure text / image content, these are also file links, image galleries, Youtube videos and the presentations via Slideshare (to click through).

With Slideshare we have the experience that with some browsers it comes to display problems, which is why we in the Web Editorial no longer use this option.

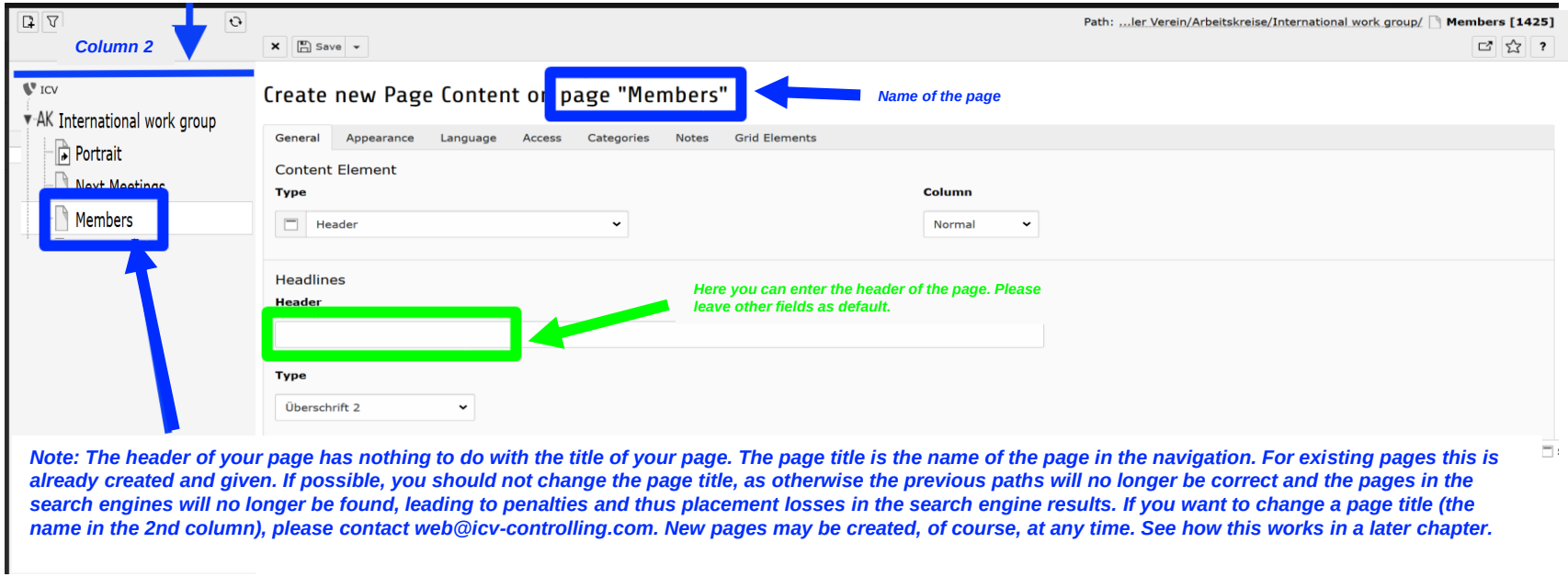
Creating new content elements on the example of the page "Members of your work group" (5/11)

International Association of Controllers

To edit the „members“ page in your work group area:

Recommended procedure:

1. First, create a **heading for the complete page** (for example, "Members of the XY work group" or "XY core team").
2. Then create a **„text and images” field for each member separately**. Theoretically, you can also select one text field and, as in word, insert a picture anywhere. However, manually inserting images within a long body text is more difficult to handle because inserting each new picture "shatters" the previous image. In particular, if you make later changes in the existing text (because members come or leave or change contact data or employer), it comes again to unwanted breaks / shifts in the surrounding text / image area. **Therefore, our general recommendation, not only for the members page: Always create a separate content element for each picture and the associated text block**, which makes it easier to create and later change.

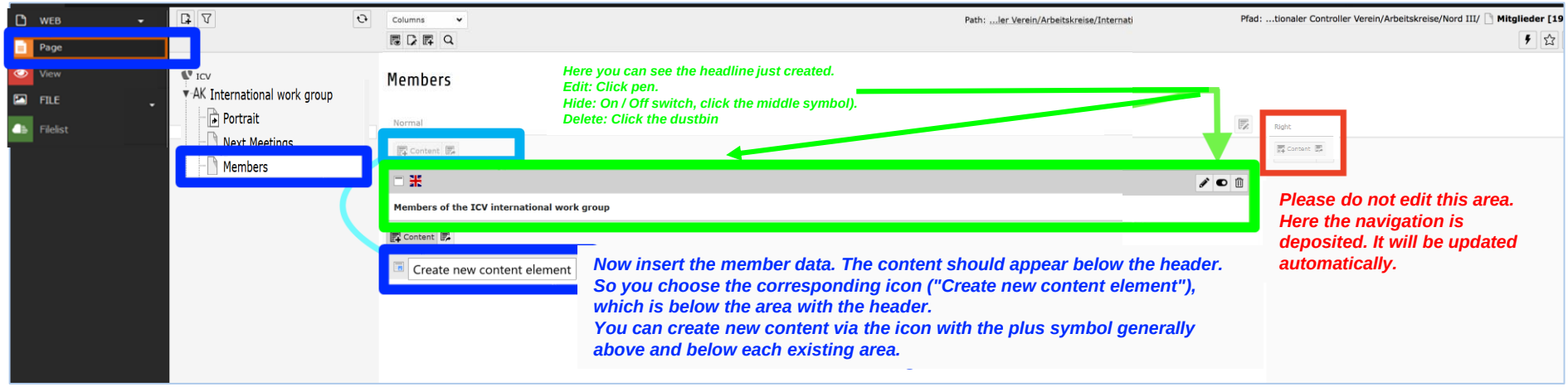


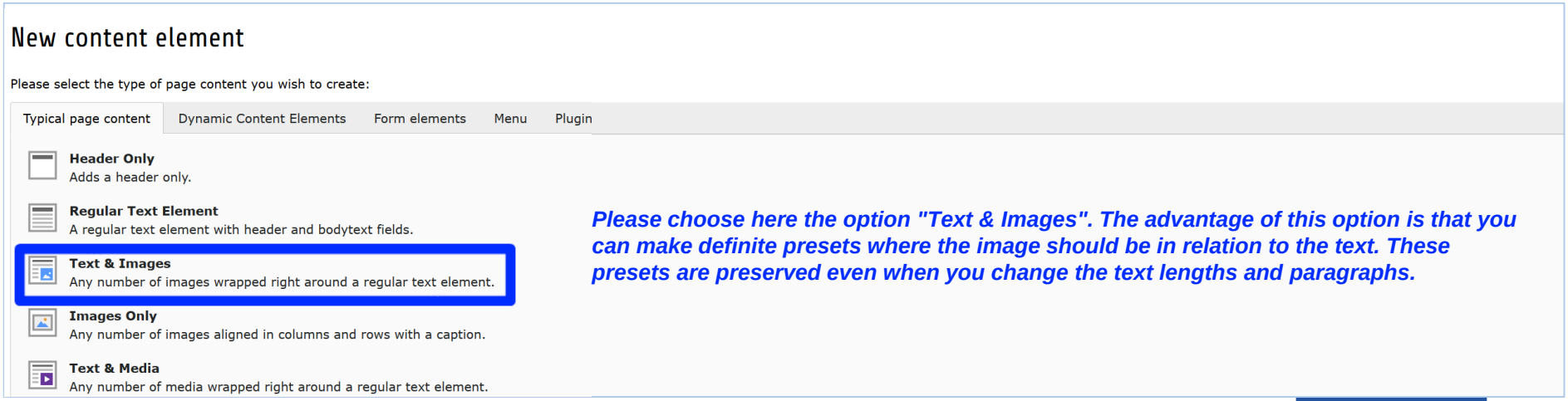
Please make sure that the name of your work group is mentioned in every headline on your page. This is important so that the search engines can assign this page to your WG. If you write the headline, do not forget to SAVE...

Creating new content elements on the example of the page "Members of your work group" (6/11)

International Association of Controllers

If you have created and saved a heading, then in column 2 click on the page you are currently working on (in our case: "members")

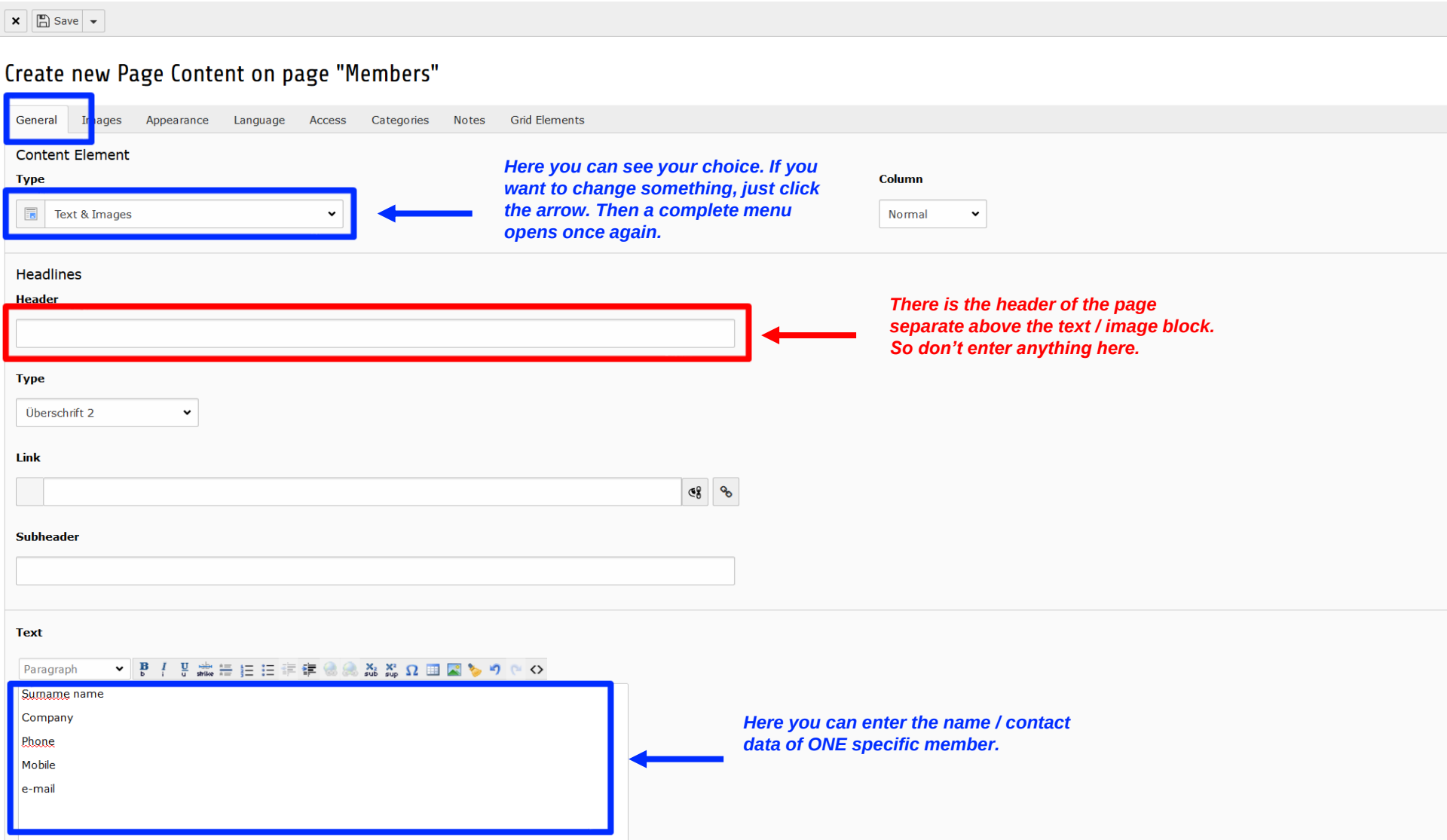




Creating new content elements on the example of the page "Members of your work group" (7/11)

International Association of Controllers

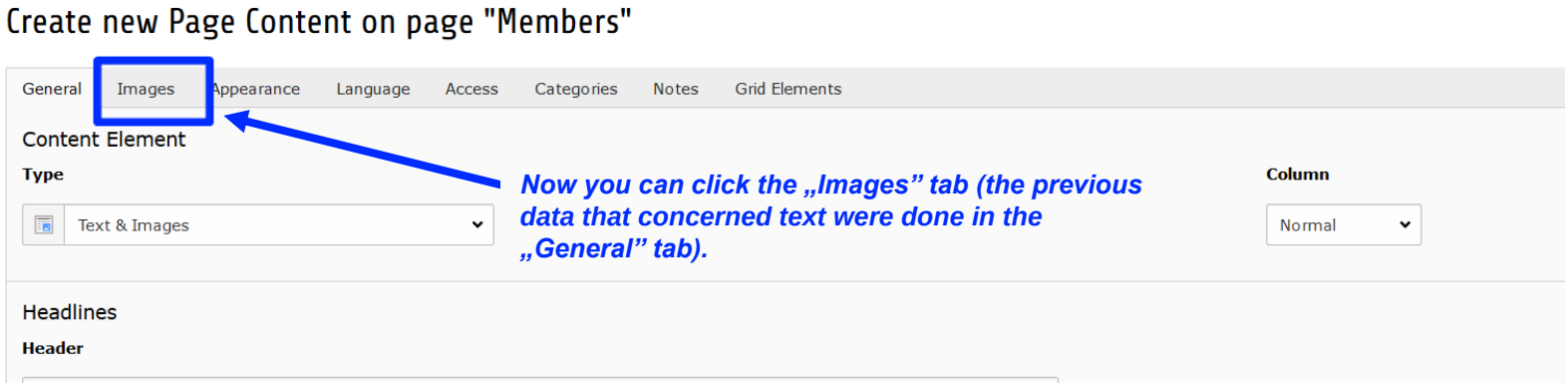
You will now see the following input fields:

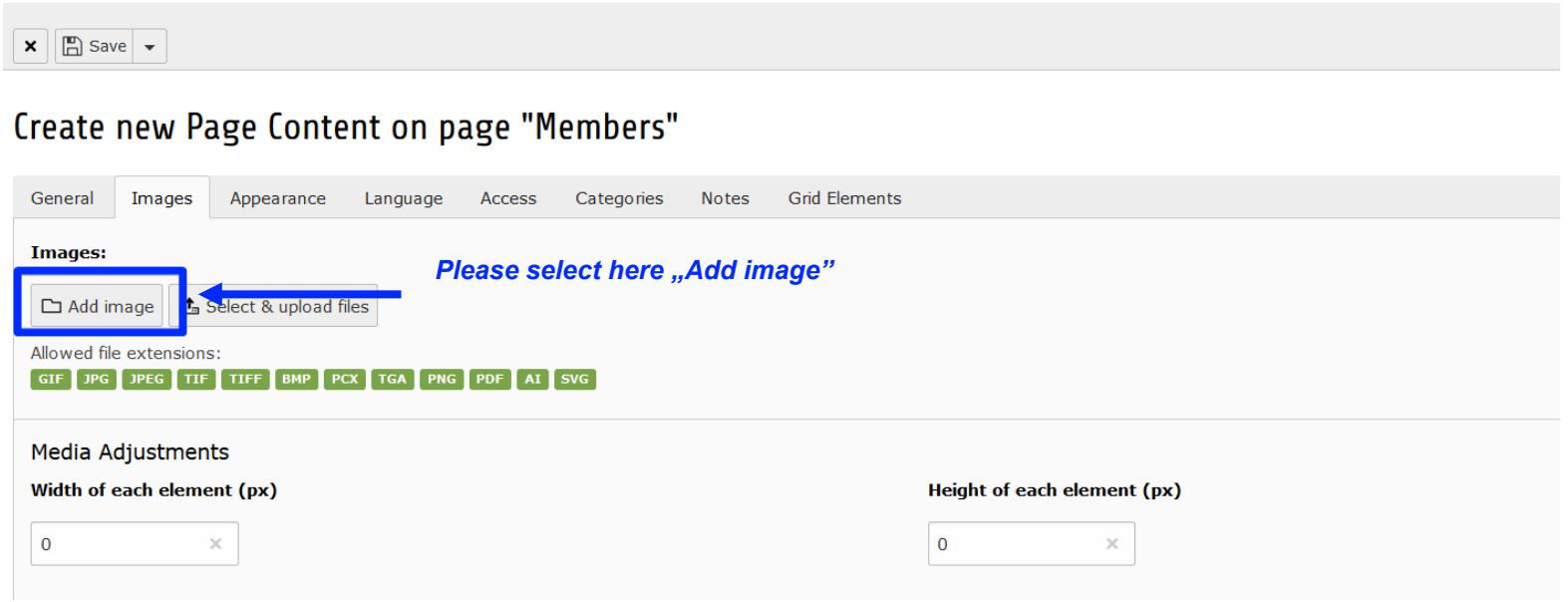


Creating new content elements on the example of the page "Members of your work group" (8/11)

International Association of Controllers

The text input is now done. Below are the details of the picture input.

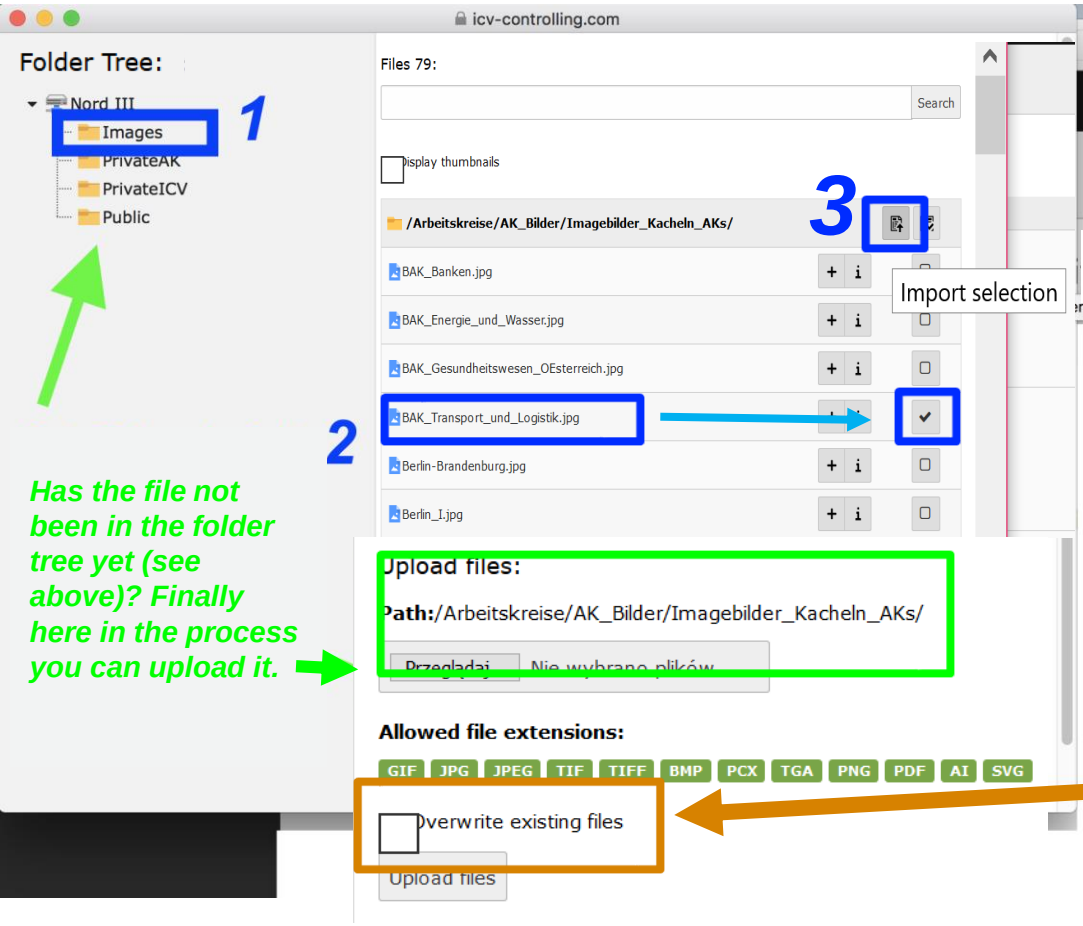




Creating new content elements on the example of the page "Members of your work group" (9/11)

International Association of Controllers

A selection window opens. Here you select the desired picture from the folders of your file list.



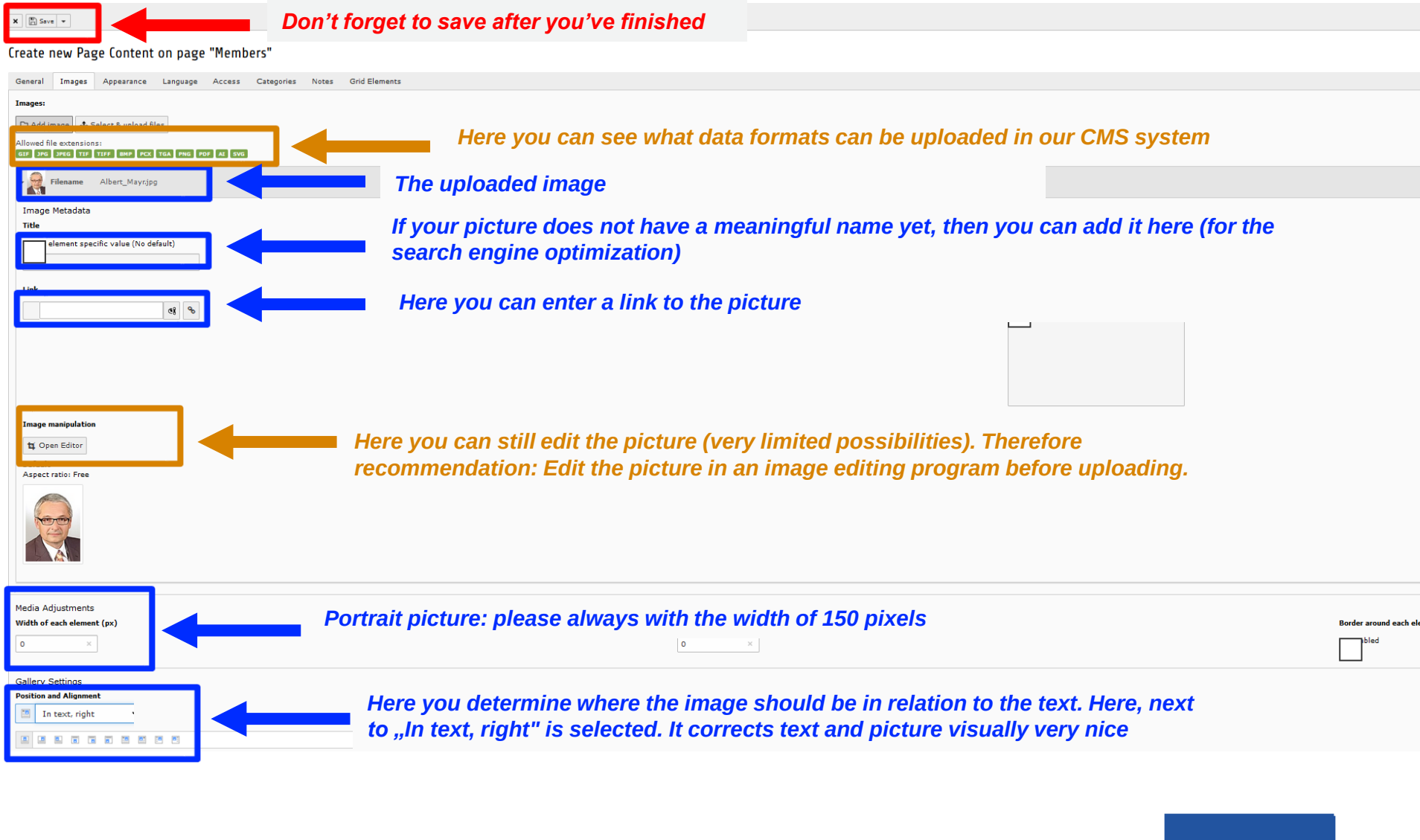
Has the file not been in the folder tree yet (see above)? Finally here in the process you can upload it.

If you want to update an image that you have already saved in the filelist, but have subsequently changed it, without first deleting the old image, give the new image exactly the same name as the old one before uploading. If you then click on the option "…overwrite", the existing image will be updated automatically. If it is already embedded in a content field on your page, the current image is also automatically displayed there.

Creating new content elements on the example of the page "Members of your work group" (10/11)

International Association of Controllers

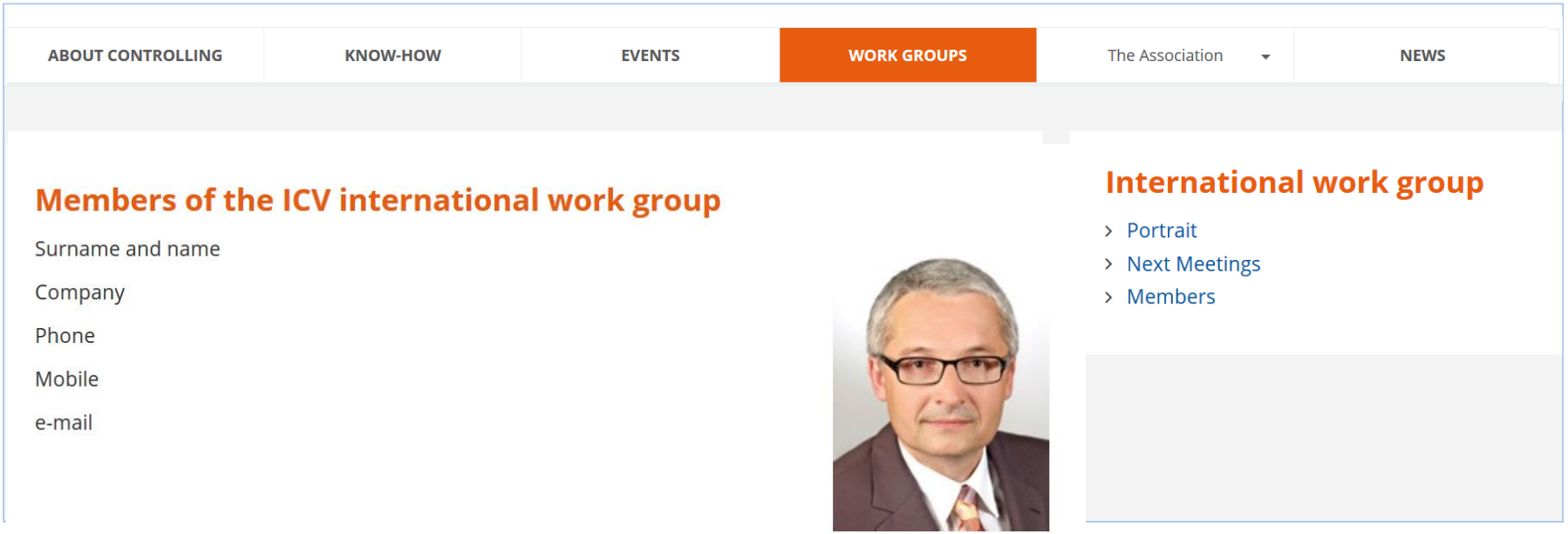
Once you have decided on a picture and uploaded it, you will see the following window:



Creating new content elements on the example of the page "Members of your work group" (11/11)

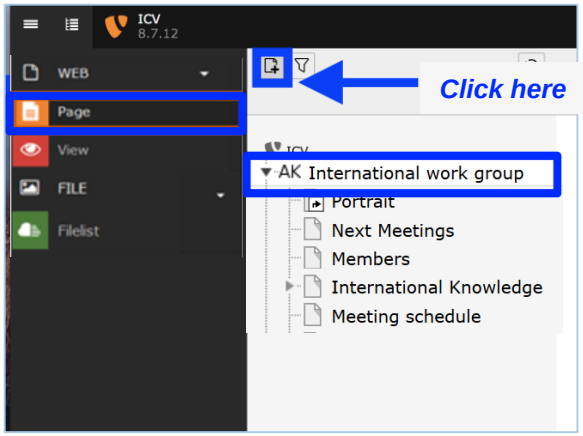
International Association of Controllers

Your visitors can now see the following result on their "members" work group page. As you can see for yourself, it is advisable to create several members in order to visually enhance the site.
Recommendation: Introduce at least the leader and their deputy with contact data and picture.



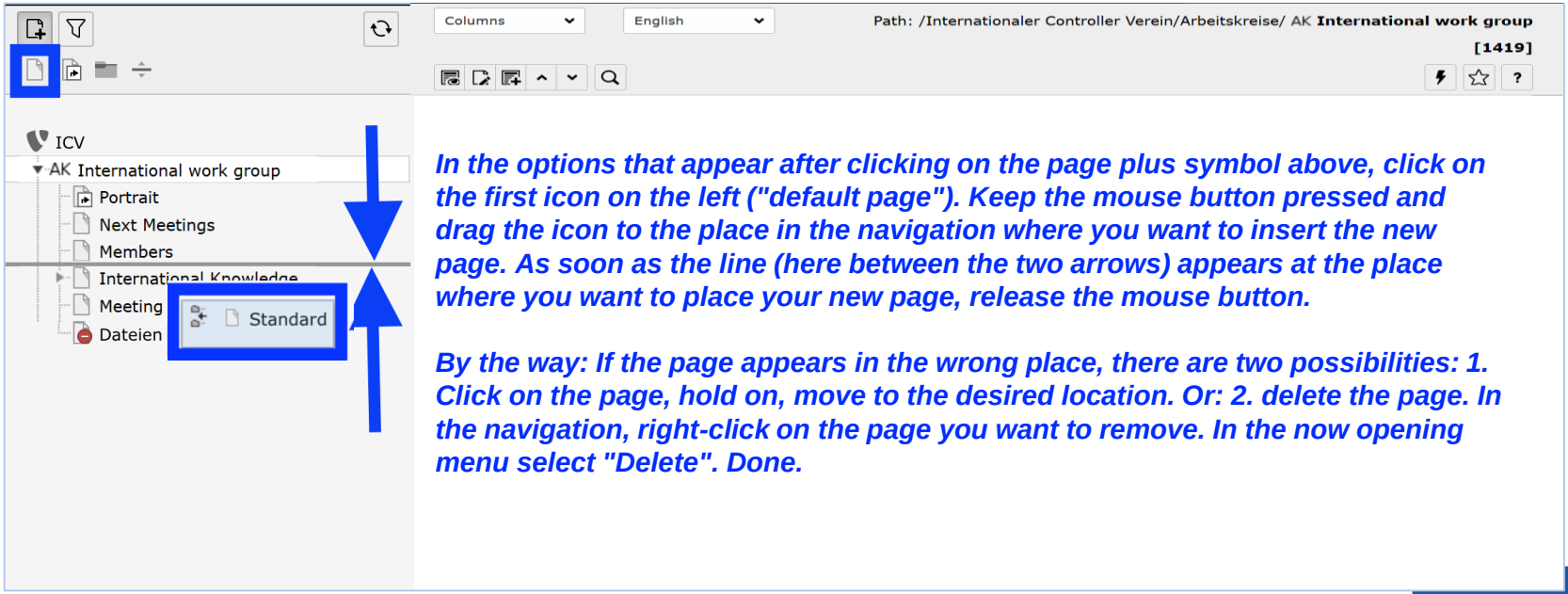
Creating new pages (1/5)

If you want to create new pages, e.g. to present your publications, proceed as follows:



Step 1

Step 2



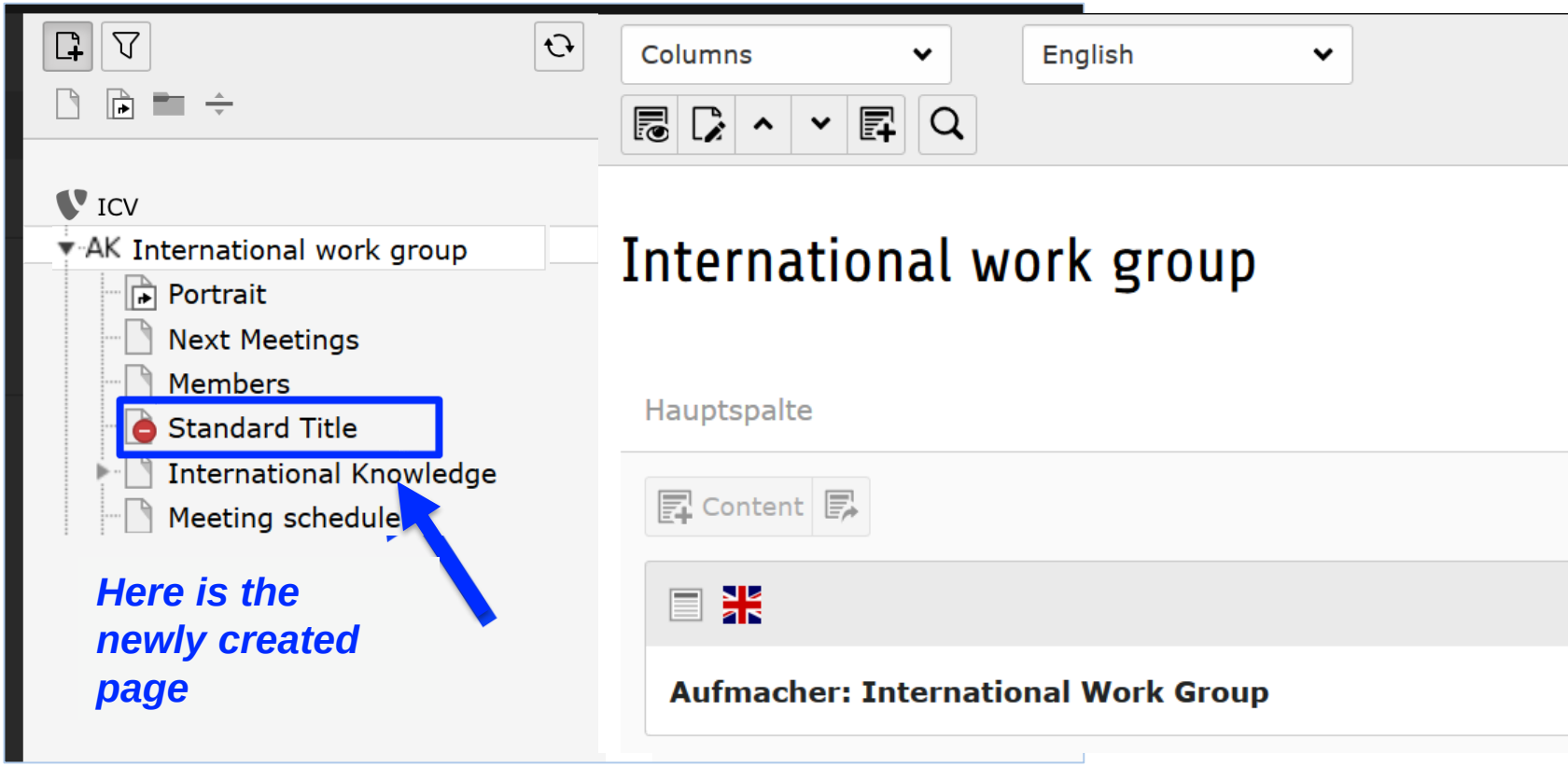
In the options that appear after clicking on the page plus symbol above, click on the first icon on the left ("default page"). Keep the mouse button pressed and drag the icon to the place in the navigation where you want to insert the new page. As soon as the line (here between the two arrows) appears at the place where you want to place your new page, release the mouse button.

By the way: If the page appears in the wrong place, there are two possibilities: 1. Click on the page, hold on, move to the desired location. Or: 2. delete the page. In the navigation, right-click on the page you want to remove. In the now opening menu select "Delete". Done.

Creating new pages (2/5)

International Association of Controllers

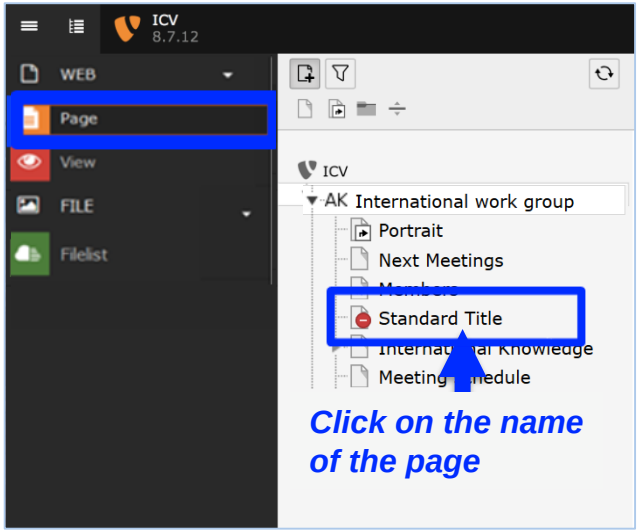
If you put the new page in the navigation, it's about naming and setting up the page. This is best done while the page is not yet published (see the red lock icon in front of the page name). Newly created pages are initially locked by default and must first be released manually.



Creating new pages (3/5)

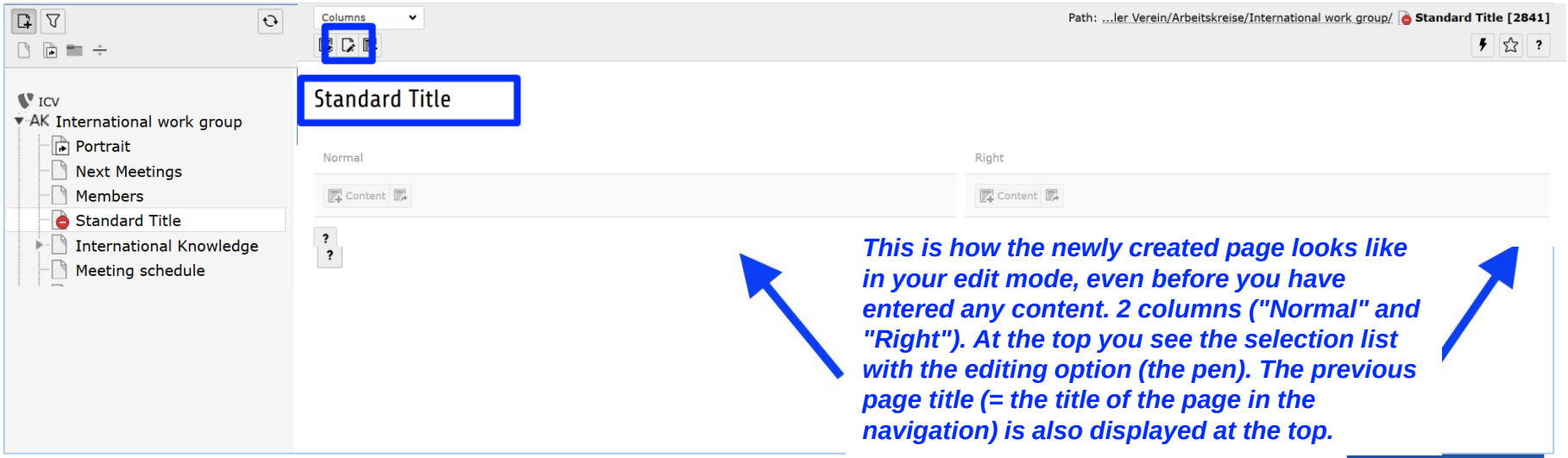
International Association of Controllers

To name and basically set up the new page, proceed as follows:



Step 1

Step 2

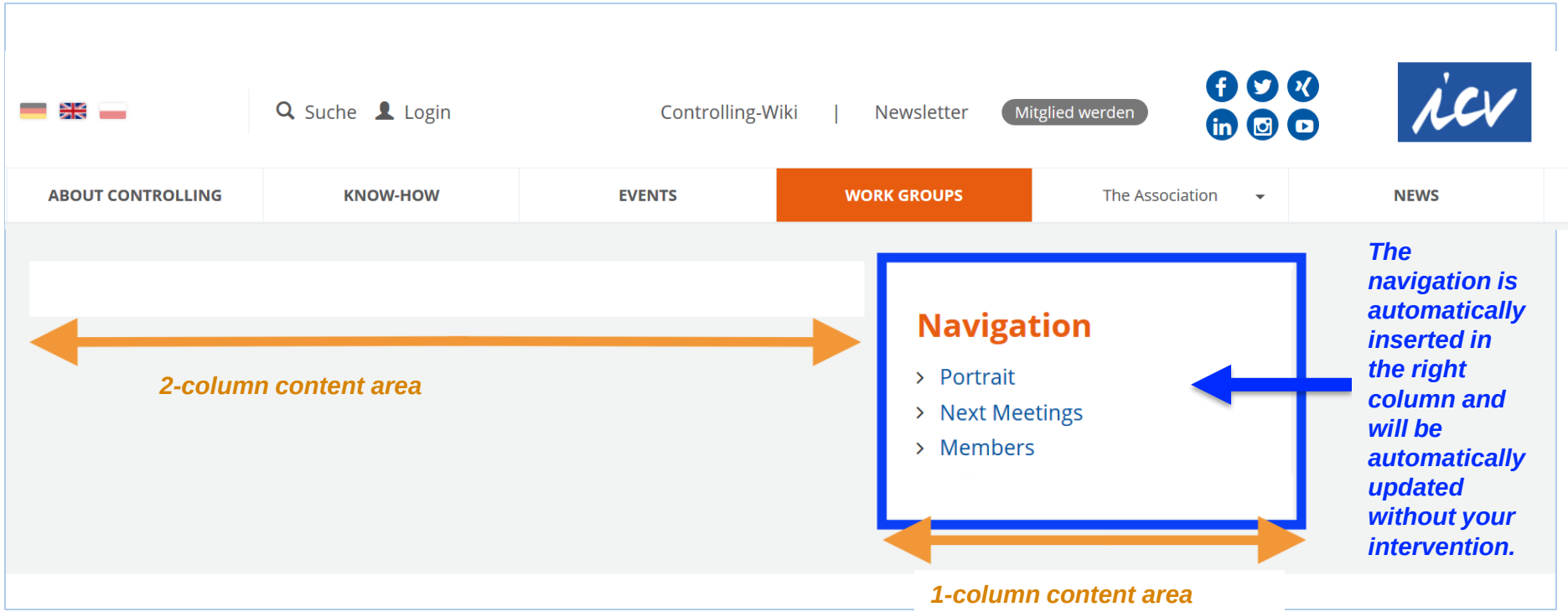


Creating new pages (4/5)

International Association of Controllers

See what your newly created page looks like before you add content to it.

1. The construction is 2-column left plus 1-column right.
2. The navigation is right, always and automatically.



Creating new pages (5/5)

International Association of Controllers

Now you can edit the newly created page.

Right-click and then choose „rename"

To change the page title, either click on the edit button (this opens further options for editing the page). Or right-click on the page name in column 2. This opens an edit menu where you can also select the „rename" option.

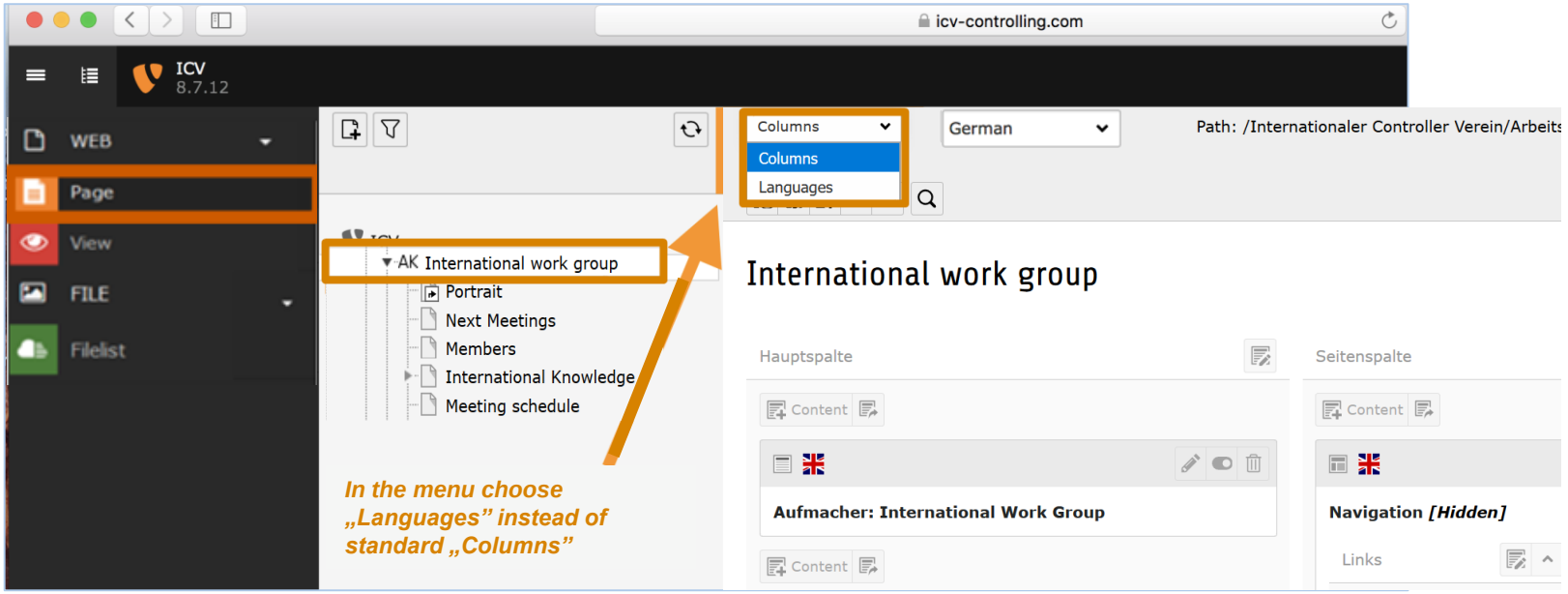
To create new content, click on the „content plus"

To change the page title, either click on the edit button (this opens further options for editing the page). Or you right-click on the page name in column 2. This opens an edit menu where you can also select the "Rename" option.

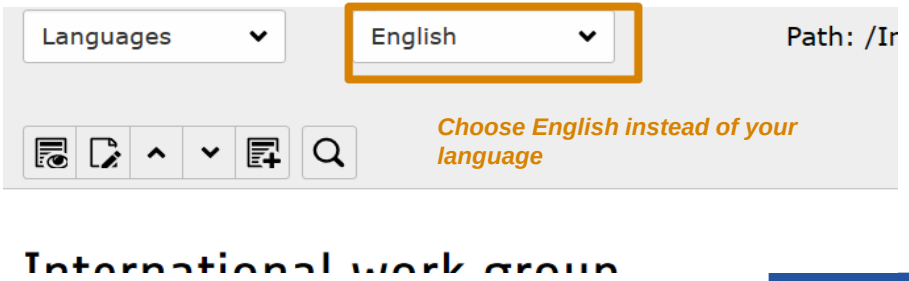
Additional languages (1/9)

International Association of Controllers

We would be delighted if you could also provide your work group pages in English - at least the basic information such as the portrait text, the contact details for the head of the work group, possibly also the members page, if you have one. How to create your WG page in English next to your Language (here: German)?

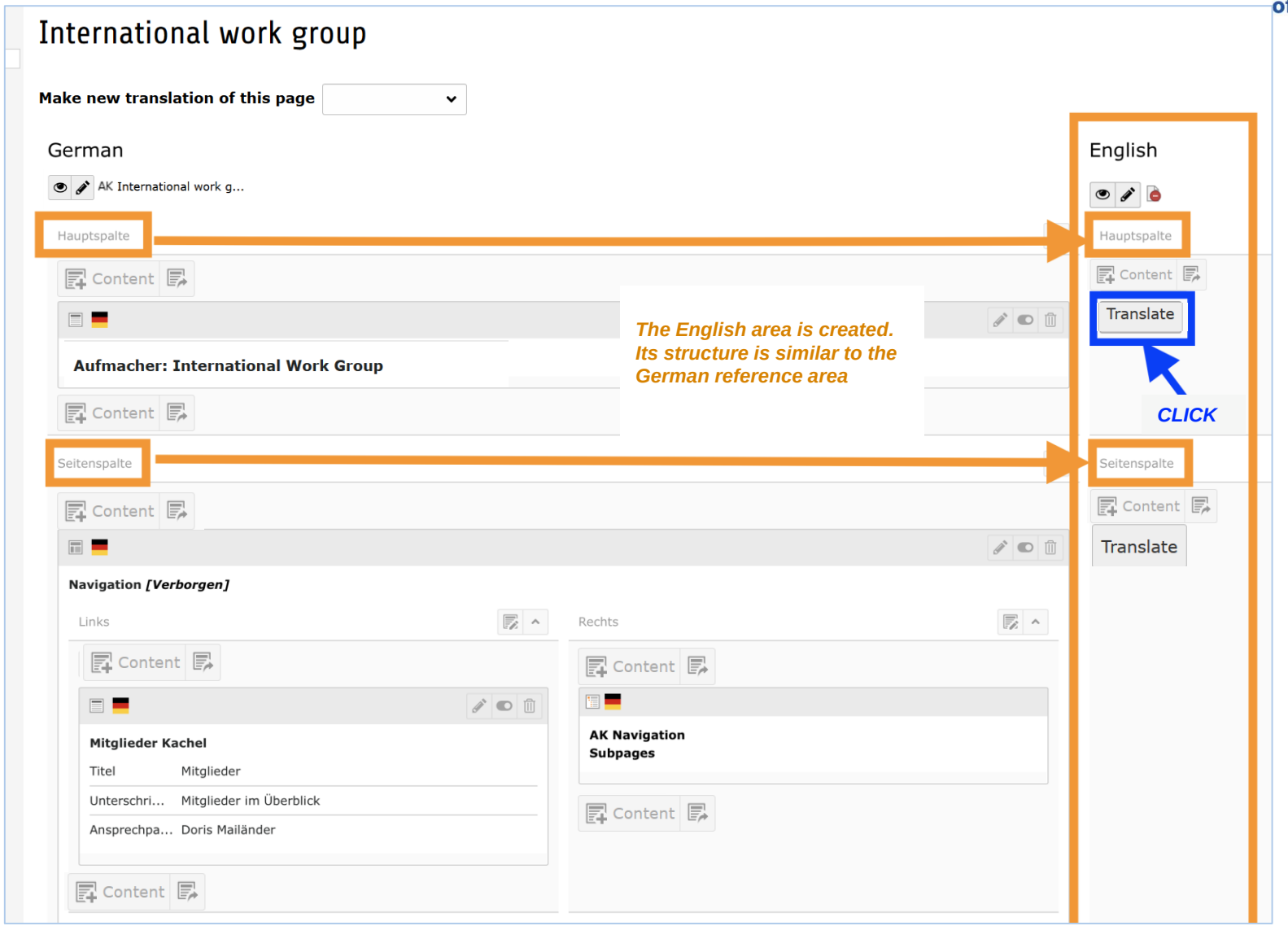


And then:



Additional languages (2/9)

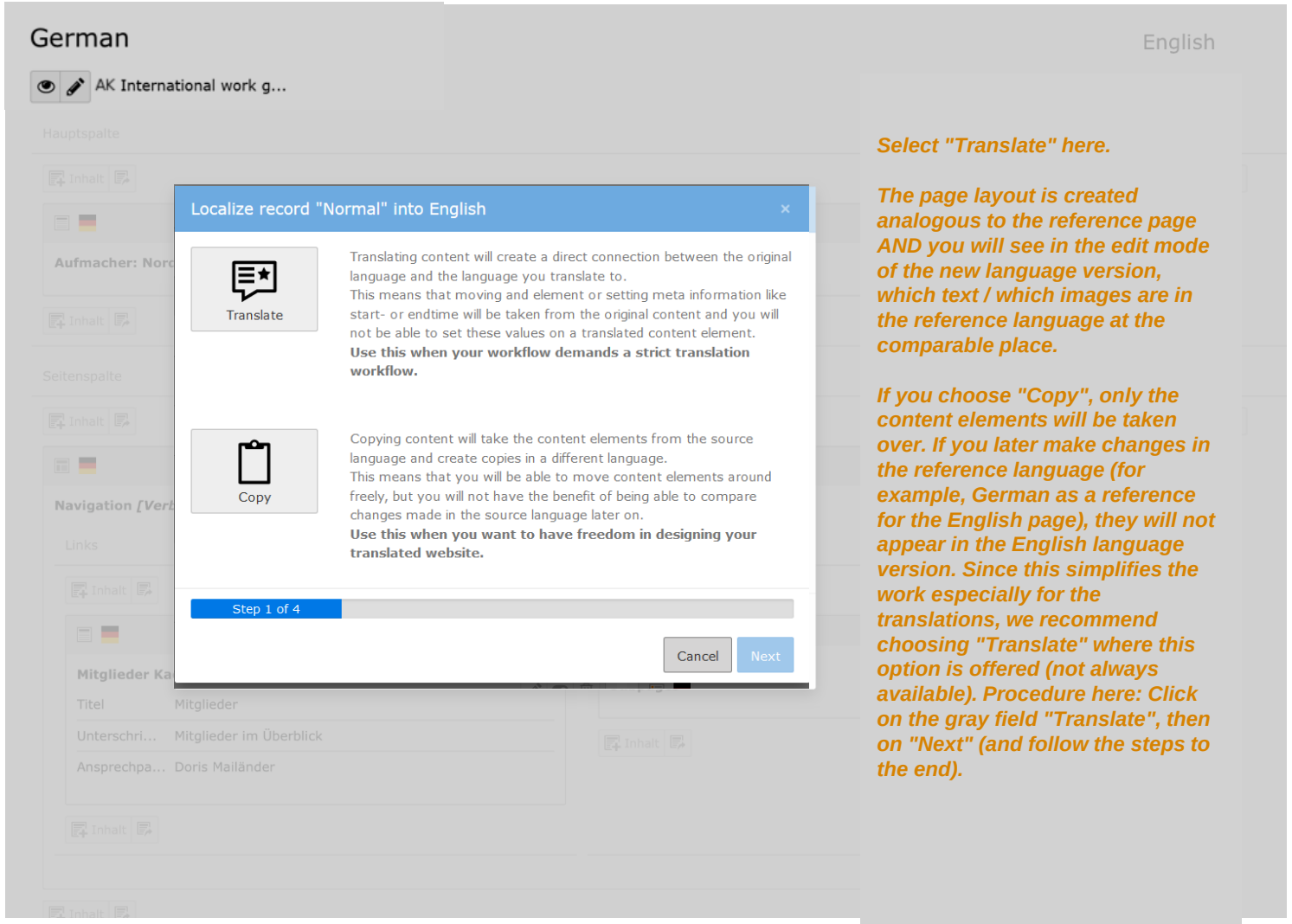
International Association of Controllers



Additional languages (3/9)

International Association of Controllers

After clicking on the "translate" button in the newly generated English section of your work group pages, you will be guided through a selection menu:



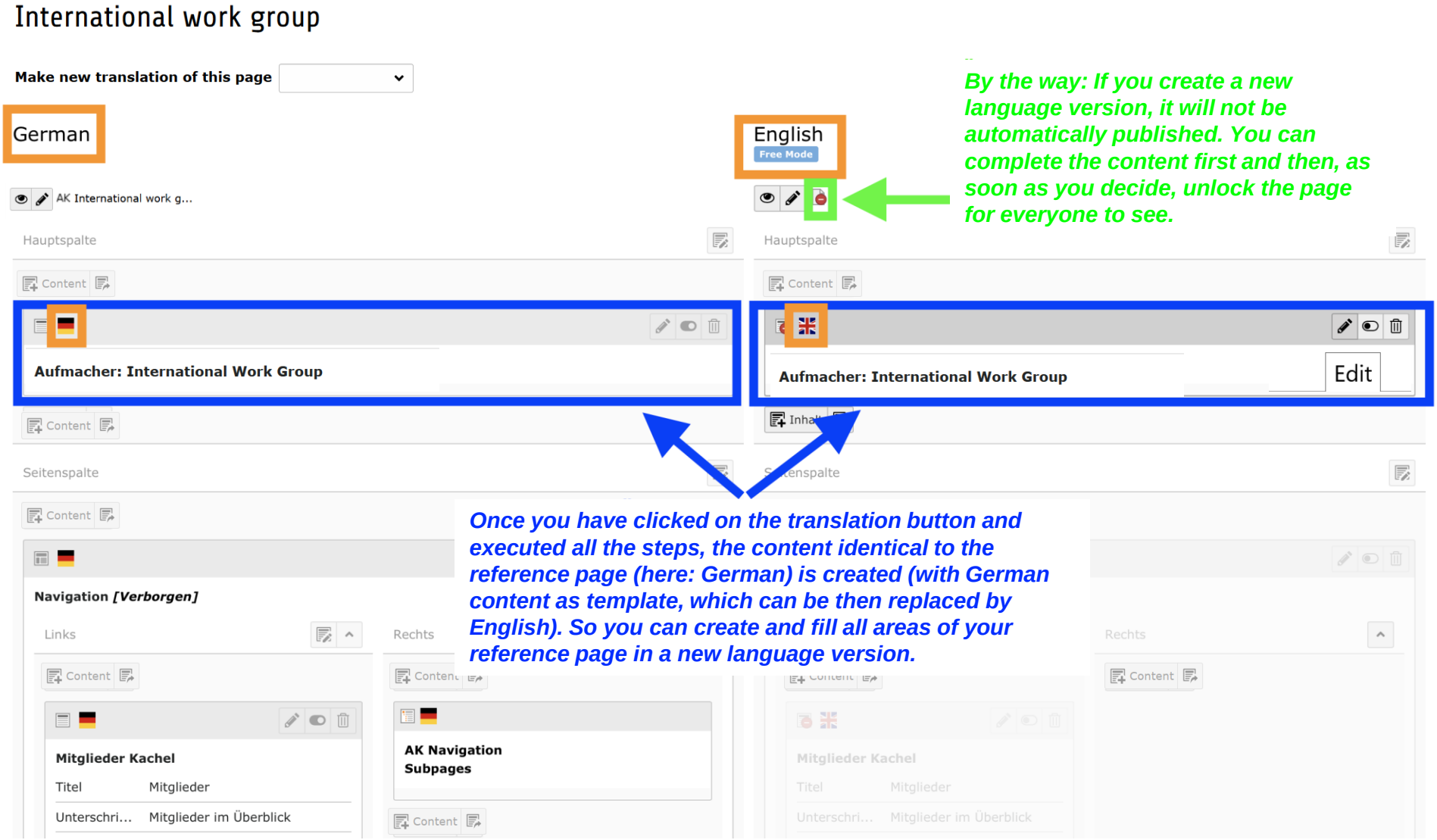
Select "Translate" here.

The page layout is created analogous to the reference page AND you will see in the edit mode of the new language version, which text / which images are in the reference language at the comparable place.

If you choose "Copy", only the content elements will be taken over. If you later make changes in the reference language (for example, German as a reference for the English page), they will not appear in the English language version. Since this simplifies the work especially for the translations, we recommend choosing "Translate" where this option is offered (not always available). Procedure here: Click on the gray field "Translate", then on "Next" (and follow the steps to the end).

Additional languages (4/9)

International Association of Controllers

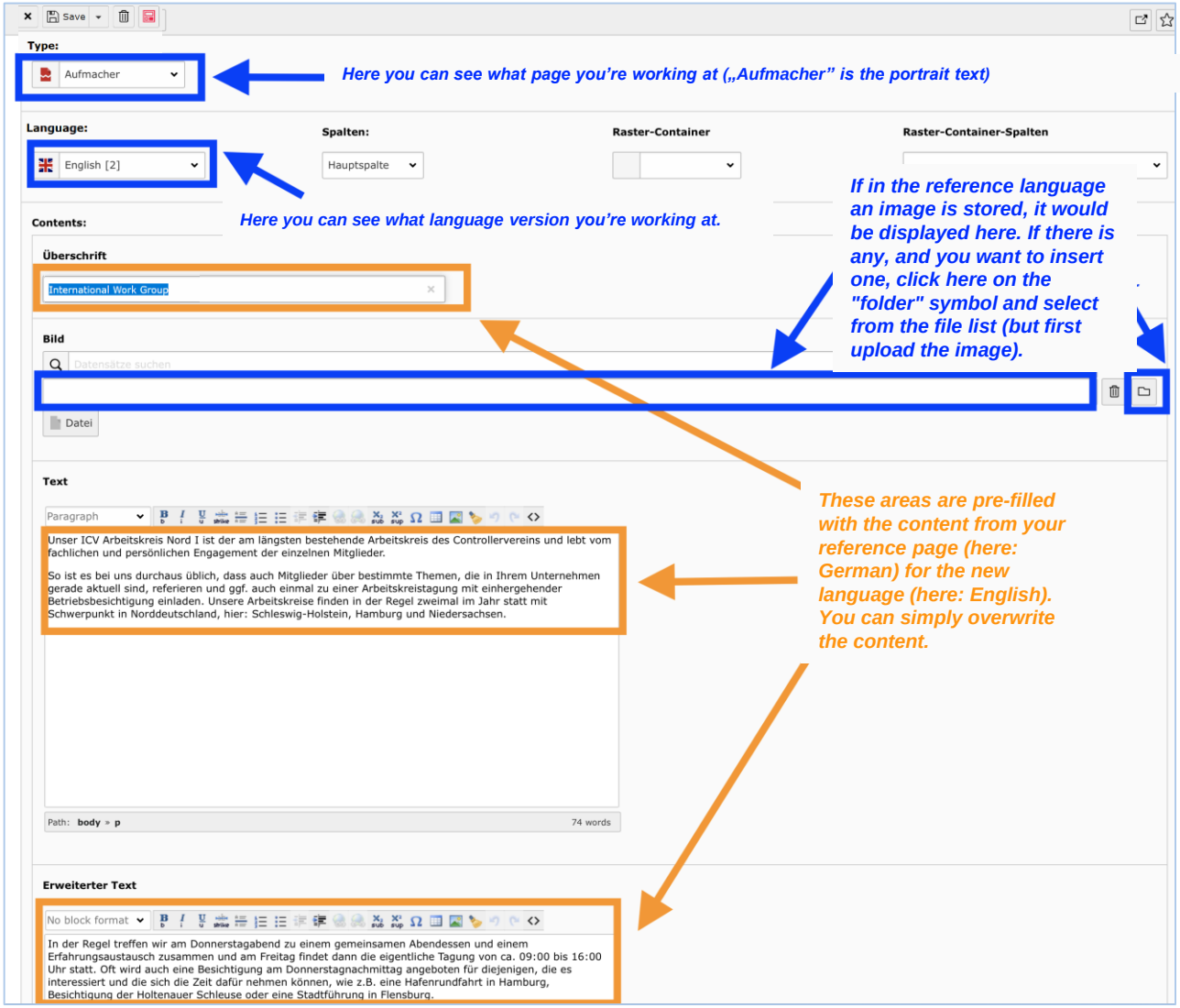


By the way: If you create a new language version, it will not be automatically published. You can complete the content first and then, as soon as you decide, unlock the page for everyone to see.

Once you have clicked on the translation button and executed all the steps, the content identical to the reference page (here: German) is created (with German content as template, which can be then replaced by English). So you can create and fill all areas of your reference page in a new language version.

Additional languages (5/9)

After "clicking" on the editing pen of the text area "teaser" in the English version you will see the copy of the German template, which you can now customize:



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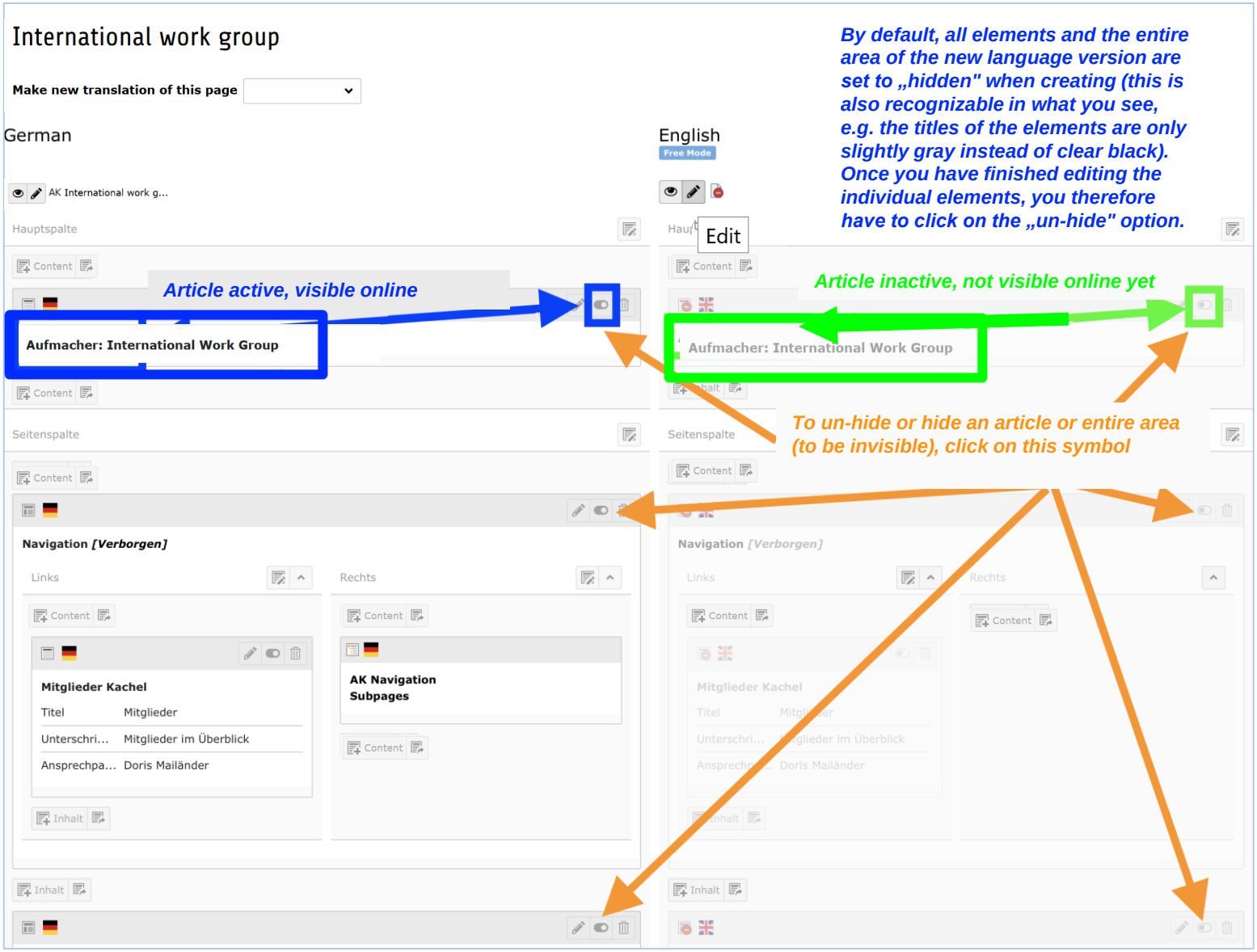
Additional languages (6/9)

Besides:



Additional languages (7/9)

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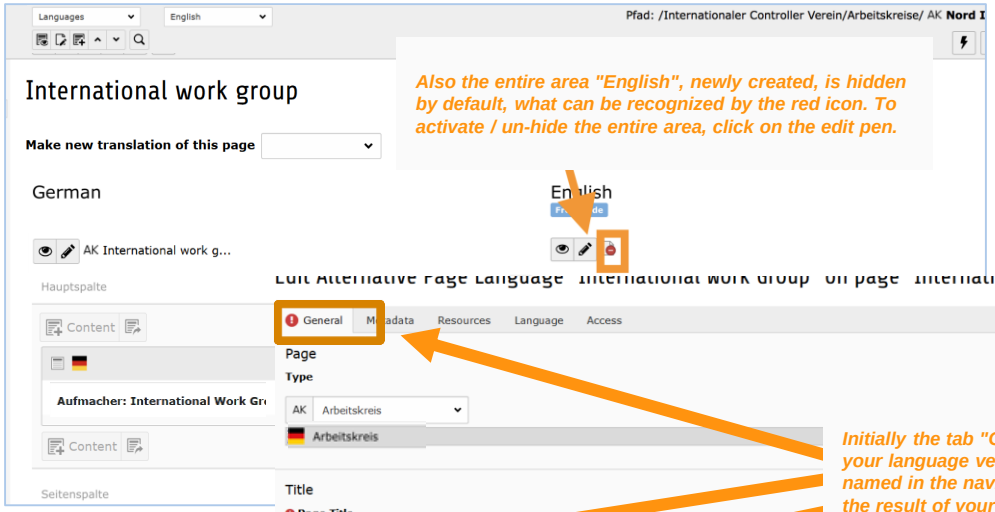
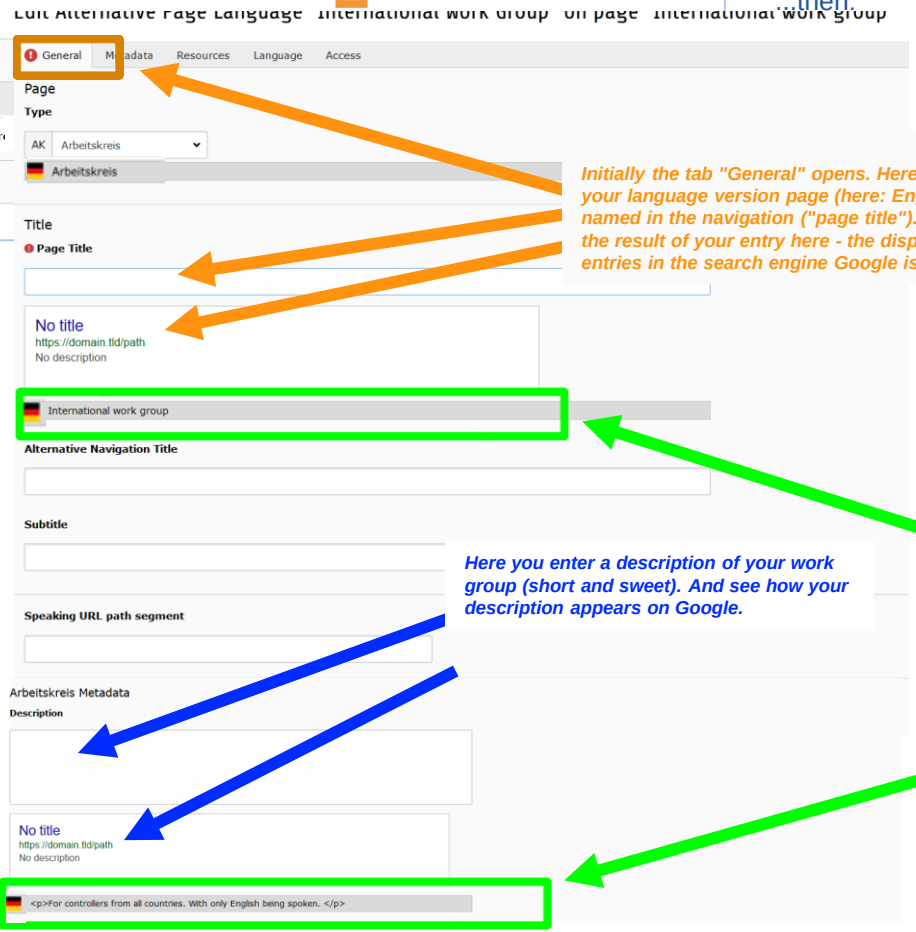


Also the entire area "English", newly created, is hidden by default, what can be recognized by the red icon. To activate / un-hide the entire area, click on the edit pen.

...then:



Initially the tab "General" opens. Here you can set what your language version page (here: English) should be named in the navigation ("page title"). You can also see the result of your entry here - the display of your entries in the search engine Google is simulated.

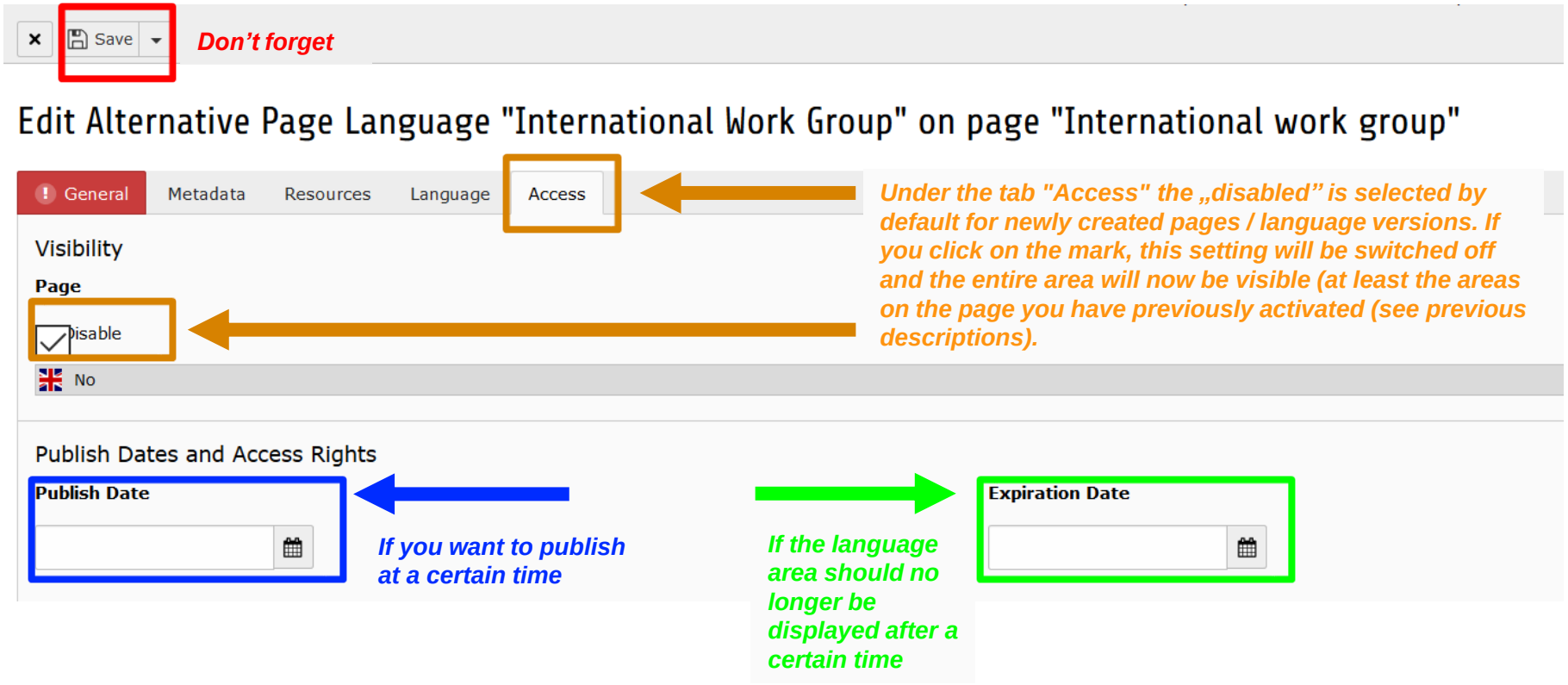
Here you enter a description of your work group (short and sweet). And see how your description appears on Google.

If you have initially selected the option „Translate" (instead of "Copy") while creating the new language version, you will always be shown what content is in the reference language (here: German) in these places.

Additional languages (8/9)

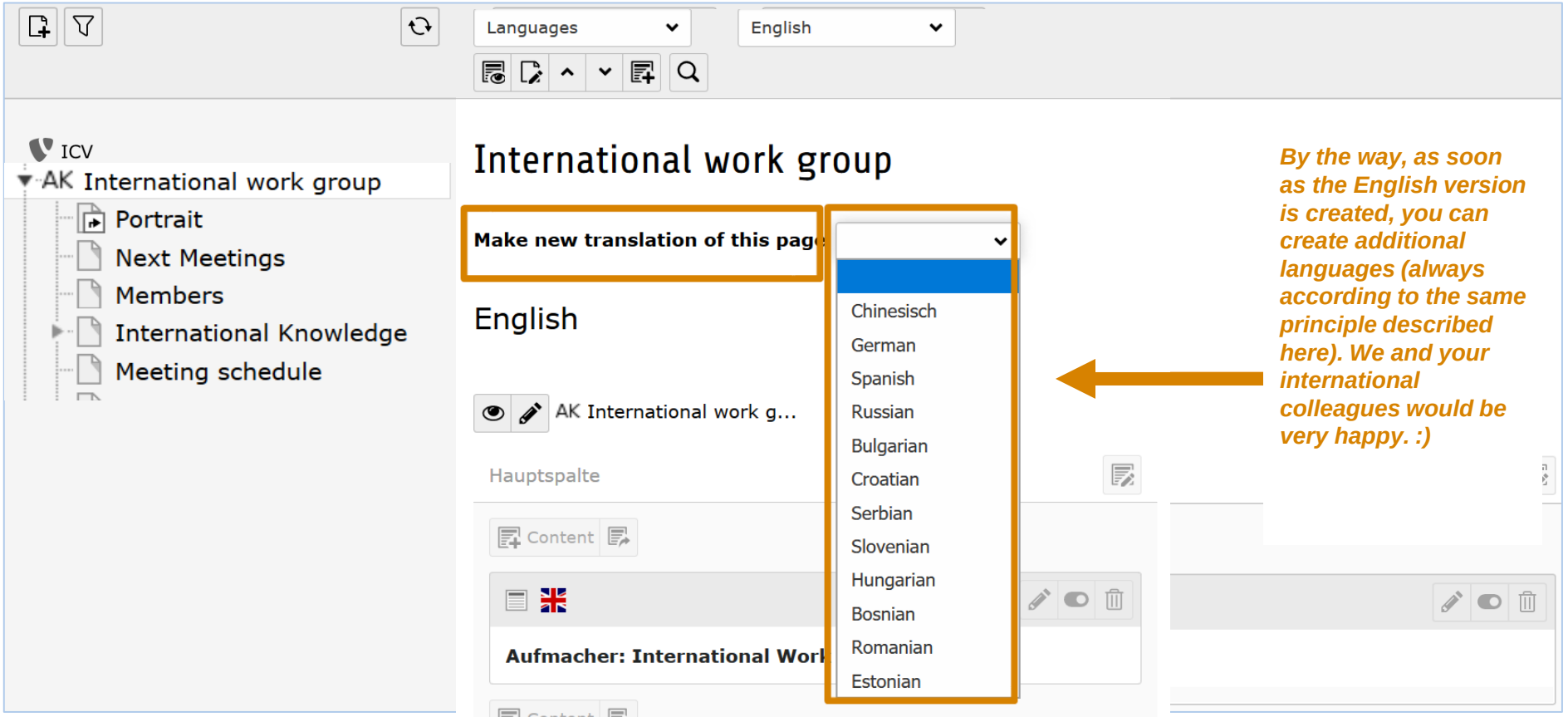
International Association of Controllers

If you have edited all the content elements (texts, images) of the new language version and activated them individually / set them to "visible", make the language version visible to all online:



Additional languages (9/9)

Similarly, you can of course create your work group page in many other languages. If you want a language that is not yet available in the system, please contact the web editor!



By the way, as soon as the English version is created, you can create additional languages (always according to the same principle described here). We and your international colleagues would be very happy. :)

Contact Web Editor

International Association of Controllers

GOOD LUCK and only courage - with your login you only have access to your own work group page, so in the worst case, you can only delete your own content. If you also save important documents of your work group outside the website, there is nothing that we cannot reconstruct.

Many working group leaders delegate the maintenance of their pages to Internet-savvy colleagues in the work group or in their professional environment. Of course, if there is no one, I am happy to support you temporarily, until expert help is found, in the maintenance of the site. Please e-mail the documents to be set or your next appointments directly to me.

We from the ICV PR Team hope to be able to support you with these explanations while working on your work group pages. If you have any questions / remarks / explanations, please contact us directly:

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